

VERDANT HEALTH COMMISSION  
 PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
 Regular Meeting - AGENDA  
 May 28th, 2025  
 8:00 a.m. to 10:00 a.m.

---

The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/88942297873> Meeting ID: 889 4229 7873 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00 am	---
B. Land & Enslaved People’s Acknowledgement	---	8:00 am	3
C. Consent Agenda:	Action	8:01 am	4-25
1. Approval of Minutes:			
a. April 23, 2025, Board Meeting			
b. Superintendent Discretionary Requests			
i. Edmonds College – Food Insecurity			
ii. Foundations for Edmonds School District – Whole Families, Whole Communities			
D. Public Comments (limit 3 minutes per speaker)	Information	8:03 am	---
E. Executive Session: To consider the legal risks of a proposed action of the District.	Information	8:15 am	---
F. Open Session	---	8:55 am	---
G. Executive Committee Report		8:56 am	
1. Committee Charter Updates	Discussion		26-31
a. Status of Medical Advisory Board Committee			
H. Superintendent Report	Information	9:00 am	---
1. Marketing Update			
I. Program Committee Report	Information	9:05 am	---
1. Community Roundtable – June 24 <sup>th</sup>			
J. Finance Committee Report		9:10 am	
1. April 2025 Financial Report	Information		32-42

2. Authorization of Warrants and Electronic Disbursements	Action		43
3. Resolution 2025-02: Asset Disposition	Action		44-47
K. Public Comments (limit 3 minutes per speaker)	Information	9:40 am	
L. Commissioner Comments	Information	9:50 am	---
M. Adjourn	---	10:00 am	---

Upcoming Dates:

- Funding Cycle Opens – June 2, 2025
- Langer Renaming and Grand Re-Opening June 3, 2025, 9 AM to 11:00 AM
- Regular Board of Commissioners Meetings
  - 6/25/2025 8:00 AM to 10:00 AM
  - 7/23/2025 8:00 AM to 10:00 AM
  - 8/27/2025 8:00 AM to 10:00 AM



**– Land & Enslaved People’s Acknowledgment –**

We respectfully acknowledge that this meeting is being held on the traditional lands of Duwamish, Skokomish, Snohomish, Snoqualmie, and Suquamish and other Coast Salish Tribes.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom**

**April 23, 2025**

**8:00 a.m.-9:35 a.m.**

**Commissioners Present**

Carolyn Brennan, Secretary  
Deana Knutsen, Commissioner  
Jim Distelhorst, MD, Commissioner  
Bob Knowles, Commissioner  
Karianna Wilson, President – Excused Absence

**Staff**

Dr. Lisa Edwards, Superintendent  
Riene Simpson, Director of Finance  
Ceil Erickson, Director of Community Impact  
Kyla Morgan, Executive Assistant and Office Manager  
Chase Toscano, Contracts Manager  
David Lee, Interim Digital Marketing & Communications Manager  
Humaira Barlas, Fiscal Specialist

**Visitors**

Howard Thomas, HT Consulting  
Mark Henninger, Cushman & Wakefield  
Rob Weber, Carney Badley Spellman  
Brad Berg, Foster Garvey

**Call to Order**

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by Commissioner Brennan.

**Land and Enslaved People's Acknowledgement**

Commissioner Brennan read the land acknowledgement aloud.

**Consent Agenda**

***Commissioner Knutsen made a motion to approve all items included on the consent agenda, Commissioner Brennan seconded. Motion passed.***

Consent Agenda (E:21:25)

1. Approval of Minutes:
  - a. March 26, 2025, Board Meeting

**Public Comment**

None.

**Executive Session**

Commissioner Brennan closed the meeting for executive session to begin at 8:55 am and will continue through 9:20 am. This

Commissioners Meeting  
April 23, 2025

executive session is to consider the legal risks of a proposed action of the District.

Executive session began at 8:55 am.

Executive session ended at 9:20 am.

**Open Session**

Commissioner Brennan reopened the public meeting at 9:20 am.

**Executive Committee Report**

Executive committee met to approve the agenda. No action was taken. Planned for the May 5<sup>th</sup> Special Board meeting. An agenda will include Margot Helphand’s facilitation, committee structures, convenings, and historical funding for legacy programs and food security. Information that was shared in the April committee meetings will be shared again at the special board meeting.

**1. Approval of Hospital Study 2025**

- 1. The hospital study executive summary was presented (E:22:25). Mr. Thomas clarified the study reflects estimates as of the study date and only included select areas, actual costs may exceed or be less than the estimate itself depending upon whether scope of repairs is expanded or reduced. Swedish will need to address the highest priority projects and they will ultimately determine the actual costs to be incurred.

***Motion was made by Commissioner Brennan, seconded by Commissioner Knutsen, and passed unanimously to approve the hospital study as presented.***

**2. Updated Conflict or Interest Policy**

- 2. The updated conflict of interest form, presented by Mr. Brad Berg, retains its original structure but has been expanded to cover employees and contractors (E:23:25). The goal was to create a comprehensive process that applies to all parties, including contractors, employees, and commissioners. The form aligns with the conflict-of-interest statute, which outlines the types of conflicts that must be disclosed for public entities and the responsibility of individuals to do so. Process was noted: 1. If the Board President has a conflict, the disclosure is reported to the Board Secretary. 2. If a conflict involves the Superintendent or any other Commissioner, it is to be reported to the board president. 3. If a staff member has a conflict it is reported to their supervisor and the Superintendent.

In addition to an annual review and update, Mr. Berg recommended addressing conflicts at the start of each board meeting to address any new contracting and financial relationships of the District. He clarified that disclosures should be specific to agenda items for that meeting and do not need to be repeated once acknowledged. This allows Verdant to address any new contracts or relationships that may require disclosure outside of the annual review and reporting.

Commissioner Knutsen inquired about placing the conflict-of-interest statement at the top of the agenda, to which Brad responded that relevance to the specific meeting items is more important.

Commissioner Brennan asked about responsibility and process for compliance with this policy. Ms. Simpson clarified she and the Superintendent will prepare annual disclosure forms at the beginning of the year and will include current contracting lists for review as noted in section 2.3 of the policy. New contracts initiated during the year will be brought to the monthly Board agenda as noted by Mr. Berg. It was noted that conflicts involving contractors are of limited concern as they do not have decision making authority for the District. These will be managed on a case-by-case basis by the staff.

Regarding the handling of conflicts during meetings, Mr. Berg discussed remote and non-remote conflicts and how they would be addressed. These specifics created some confusion among staff and commissioners. The form and its purpose is understood, additional clarification on conflict definitions and implementation is needed. Commissioner Brennan requested a dedicated session with the full board and Mr. Berg to review conflicts, process, and the revised form before signing the 2025 declarations. A special board meeting will be scheduled for this purpose.

***Motion was made by Commissioner Distelhorst, seconded by Commissioner Knutsen, and passed unanimously to approve the Conflict-of-Interest Policy as presented.***

**Superintendent Report**

Dr. Edwards announced that the grand reopening of the Langer Clinic is scheduled for June 3rd from 9:00 to 11:00 a.m., followed by a broker open house from 11:00 a.m. to 1:00 p.m. to showcase the two available suites. The Langer family has confirmed their attendance.

A demolition permit application has been submitted to the City of Edmonds for the Value Village property, with approval expected in 2–6 weeks. Once approved, the team will begin soliciting bids for the demolition. A hazmat survey is required to ensure contractors are informed of any hazardous materials onsite, protecting worker safety. The team is also awaiting completion of the well water survey, the final component needed before entering negotiations with South County Fire. The goal is to have all elements in place by the end of May to support decision-making by the commissioners.

1. Marketing Update
  1. The marketing team was commended for their efforts over the past six months in preparation for this phase of the 2025 marketing plan. Four strong candidates have applied for the marketing consultant role, and reference checks are underway for the final candidate. The Board packet included links to recent news stories published since the last board meeting. Next week marks “The Big Give,” a significant fundraising event for nonprofits, during which Verdant will be featured in an article in *The Seattle Times*. Commissioner Brennan also asked about the purpose of the Giving Guide. Mr. Lee clarified that it is intended to raise awareness, not to solicit donations for or from Verdant. *The Seattle Times* is interested in featuring Verdant’s community gardening initiatives, which would include a text campaign reaching 25,000 residents. This effort aims to amplify partner organizations and help them secure funding. A highlighted project with the Snohomish Conservation District will focus on educating communities about vertical gardening, with the article set to feature multiple partners including Homage, the Boys and Girls Club, and Sea Mar. The program, aimed at improving access to nutrition and food education in designated food desert areas, has received \$15,000 in matched federal funding. The Verdant history of health and wellness display at the Langer Clinic is now complete and looks excellent. Commissioner Brennan inquired about community event engagement, noting a shift from internal events to community participation. Last summer, Verdant attended approximately 25 community events from June through October, often one to two per week. Mr. Lee explained that attendance is a team effort, led primarily the marketing team with Ceil Erickson assisting. This year, the focus is on promoting partner activities and ensuring Verdant is represented in all the cities it serves—

Mountlake Terrace, Woodway, Brier, Edmonds, and Lynnwood.

**Program  
Committee Report**

- 1. Convenings Discussions Update
- Ms. Erickson provided an update on convenings discussed during the Program Committee meeting. She is preparing materials for the pre-read packet for the special board meeting on May 5, which will include goals, priorities, and relevant community information to support and guide the board’s discussion on convenings.

**Finance Report**

- 1. Review Financial Statements & Cash Activity
  - 1. Ms. Simpson presented the March 2025 financial reports (E:24:25), highlighting any atypical transactions compared to prior months. The cash balance remains slightly elevated due to outstanding construction commitments, including approximately \$1.6 million in remaining payments under the Axiom contract and less than \$200,000 related to other construction costs. With the project nearing completion, all contractual obligations are expected to be paid on schedule-The total retainage against the Axiom contract will be \$316,000 as of this date. Ms. Simpson noted additional revenue of \$79,000 for insurance reimbursement from the Hospital self-insured coverage. Verdant assumed Labor and Industries claims in place up to the date the operating lease was signed with Swedish in 2010. The hospital was self-insured for workers comp coverage versus participating in the state fully insured plan. Costs include medical expenses and annual pension actuarial adjustments for claimants. The latter is the most significant costs. There are three active claimants remaining. The District has a re-insurer once claim costs reach a certain threshold. Once the excess claim threshold is met, the coverage is submitted to the re-insurer for reimbursement. A total of \$217,000 is expected to come back to the District for claim costs submitted since 2022.
- 2. Authorization of Warrants and Electronic Disbursements
  - 2. Authorization for payment of vouchers and payroll: Warrants Reference A, No. 16810 through 16840, no Warrants Reference B, warrants Reference C, No. T168 through T203, and no warrants Reference D, for March in the amount of \$230,951.60 were presented for approval as well as electronic disbursements in the amount of \$1,649,923.70 for total disbursements of \$1,880,875.30 (E:25:25).

Commissioners Meeting  
April 23, 2025

***Motion was made by Commissioner Knutsen, seconded by Commissioner Distelhorst, and passed unanimously to approve the warrants & electronic disbursements as presented.***

**3. L&I Insurance Refunds**

3. The District revisited the Labor and Industries (L&I) insurance refunds, with the \$79,000 refund reflected as other income. Although the District is still responsible for minor claims and pensions for three remaining claimants, it no longer operates under the self-insured model that was in place until 2010. District employees are now fully insured through L&I. A third-party administrator manages this self-insured plan on behalf of the District and is responsible for submitting claims on their behalf. This effort, which has been underway for over a year and a half, will see the remaining balance received in April. Moving forward, any annual pension claims will be submitted timely as soon as incurred. Commissioner Knutsen expressed appreciation to Ms. Simpson for her diligence in securing the refund.

**Public Comments**      None.

**Commissioner Comments**      Commissioners thanked Ms. Morgan for keeping things running and assisting the board and staff with running the meetings.

**Adjournment**      The meeting was adjourned at 9:53 a.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



## DISCRETIONARY FUNDING REQUEST

<b>ORGANIZATION NAME:</b>	<b>Edmonds College/ Edmonds College Foundation</b>	<b>EIN or tax status:</b> 91-1186554	
<b>PROJECT TITLE:</b>	Food Insecurity	<b>REQUEST AMOUNT:</b>	\$25,000
<b>Completed by:</b>	Tom Bull/Cat Carothers	<b>Date:</b> May 5, 2025	
<b>Point of Contact Email:</b>	tom.bull@edmonds.edu	<b>Phone:</b> 425-640-1884	
<b>Proposed Start Date:</b>	June 2025	<b>Proposed End Date:</b>	December 2025

### PRIORITY AREA

Primary Priority Area (same fields we use for annual)

Secondary Priority Area (same fields we use for annual)

### OVERVIEW

#### 1. **Organization Background and Alignment with Verdant Strategic Priorities:**

Briefly describe the organization’s background and how its program(s) align with one or more of Verdant’s priority areas (see also Verdant website for more priorities):

- **Food Security**
- Healthcare Access
- Mental Health

Edmonds College has been a cornerstone of higher education in South Snohomish County for over 50 years, dedicated to fostering academic excellence and personal growth among its diverse student body. With a commitment to inclusivity and equity, Edmonds College serves a wide range of students, including those from marginalized communities, veterans, international students, and first-generation college attendees. Our mission is to empower students to navigate their academic and personal challenges, ensuring they have the tools and support necessary to thrive.

The Edmonds College Foundation is a non-profit organization dedicated to supporting student success at Edmonds College. Established in 1978, the foundation provides resources and opportunities that enhance the educational experience for students, faculty, and staff.

The foundation's programs align with Verdant's strategic priorities, particularly in the area of Food Security. The Edmonds College Triton Food Pantry, a key initiative of the college and foundation, directly addresses food insecurity among students by providing access to nutritious food and essential resources. By offering a range of support services, the Triton Food Pantry promotes student well-being and success, contributing to Verdant's mission of improving the health and well-being of the community.

## 2. Project Scope (the “what” and “how”)

Briefly describe the scope of the project for which funds are requested, how the funds will be applied, and the capacity in place to ensure the successful implementation of the project.

### **The Need**

Food insecurity is a critical issue affecting a significant portion of the student population at Edmonds College. According to the 2023 Washington Student Experience Survey, 35% of Edmonds College students reported experiencing food insecurity, with many struggling to afford balanced meals and fearing they would run out of food before they could purchase more (Washington Student Achievement Council, January 2023) This alarming statistic highlights the urgent need for a robust support system to address the basic needs of our students.

Research indicates that food insecurity has profound implications for community college students, impacting their academic performance, mental health, and overall well-being. Food-insecure students are more likely to report lower GPAs and are less likely to be high-achieving compared to their food-secure peers (Goldrick-Rab et al., 2019). When students are worried about where their next meal will come from, it becomes increasingly difficult to concentrate in class, leading to lower grades and increased dropout rates (Maroto et al., 2015). Furthermore, studies have shown that food-insecure students experience higher levels of stress, anxiety, and depression, which can further hinder their ability to succeed academically (Hager et al., 2017). The stress of not having enough food can create a cycle of disadvantage, making it challenging for students to focus on their studies and achieve their educational goals.

The Edmonds College Food Pantry serves as a vital resource, providing essential food and hygiene items to students facing these challenges. However, the increasing demand for services has outpaced our current capacity, necessitating additional funding to expand our offerings and enhance our operational capabilities.

### **Project Scope**

The \$25,000 discretionary funds requested will be utilized to enhance the Edmonds College Food Pantry's capacity to serve students effectively. If awarded, the funds will be allocated as follows:

1. **Procurement of Food and Hygiene Items:** We plan to use the funding to procure and distribute a greater variety of food and hygiene products, including:
  - More vegetables
  - Meat and other protein options
  - Dairy products
  - Culturally appropriate food items
  - Whole grains

### **Capacity for Successful Implementation**

Edmonds College has established a strong foundation for the successful implementation of this project. Our Food Pantry is supported by a dedicated team, including our newly appointed Program Specialist, Cami, who will oversee operations and ensure that services are delivered effectively. With her onboarding, we will ramp up our procurement efforts to add fresh and frozen food choices.

We have a robust network of community partners, including local food banks and organizations, that provide ongoing support and resources. Our commitment to equity, diversity, and inclusion is reflected in our outreach strategies, ensuring that we engage with all student populations, particularly those who are BIPOC, refugees, and immigrants. We have also implemented a Student Advisory Board that provides valuable feedback and insights, allowing us to continuously improve our services based on the needs of our students. With the requested discretionary

funds, we are confident that we can enhance our food pantry services, address food insecurity among our students, and contribute to their overall well-being and academic success.

In summary, the Edmonds College Food Pantry is committed to addressing food insecurity among our student population. The requested \$25,000 will be used exclusively to purchase additional food for our campus food pantry, helping us meet the growing needs of our students and ensuring they have consistent access to essential nutrition in support of their academic success.

**Prevalence:** Food insecurity is a significant issue at EC. A 2019 #RealCollege Survey found that 39% of EC students reported food insecurity in the preceding year. 19% experienced high levels of food insecurity, meaning they regularly skipped meals or experienced hunger due to financial constraints. Additionally, 32% struggled to afford balanced meals, and 41% worried their food would run out before they could buy more.

**Disparities:** Certain student groups experience higher rates of food insecurity. For example, rates rise to 47% for Black students, 43% for LGBTQ+ students, 50% for student-parents, 53% for students with disabilities, and 42% for students over 26.

**Impact:** Food insecurity negatively impacts students' ability to concentrate, leads to lower grades, increases the risk of dropping out, and affects overall well-being.

### 3. Population Beneficiaries (the “who”)

Briefly describe the population benefiting from the proposed activities or services and estimate the percentage residing in [Verdant Service Area](#). Verdant funding is required to support residents in the Verdant Service Area.

The proposed activities and services will primarily benefit the diverse student population of Edmonds College, which serves as a vital educational hub for residents of the Verdant Service Area, including Lynnwood, Edmonds, Woodway, Mountlake Terrace, Brier, and portions of Bothell and unincorporated Snohomish County.

Edmonds College is home to approximately 10,000 students, with around 70% of our student body, or approximately 7,000 students, residing within the Verdant Service Area (Washington State Board for Community and Technical Colleges, 2023). The demographics of our student population reflect significant diversity:

- **BIPOC Students:** Approximately 38% of students identify as people of color, including Black, Indigenous, and Latinx students. Many BIPOC students face food insecurity at disproportionately higher rates, with studies indicating that 47% of Black students and 43% of Latinx students experience food insecurity (Hope Center, 2019). This challenge is often compounded by systemic barriers that limit their access to resources and support.
- **LGBTQ+ Students:** An estimated 10% of students identify as part of the LGBTQ+ community. This population frequently encounters food insecurity due to factors such as discrimination, lack of familial support, and economic instability, which can hinder their ability to secure consistent access to nutritious food (Goldrick-Rab et al., 2019).
- **Veterans:** About 5% of the student population are veterans, many of whom face unique challenges in transitioning to academic life. Veterans often experience food insecurity as they navigate the complexities of adjusting to civilian life, which can include financial difficulties and limited access to support networks (U.S. Department of Veterans Affairs, 2022).
- **First-Generation College Students:** Approximately 40% of our students are first-generation college attendees, often navigating higher education without familial support. This group is particularly vulnerable to food insecurity, with studies showing that

first-generation students are more likely to struggle with meeting their basic needs, including access to adequate food (American Council on Education, 2020).

Many of these students face unique challenges, including financial instability, housing insecurity, and mental health concerns, which are exacerbated by systemic barriers to accessing care. Food insecurity is a critical issue that affects their academic performance and overall well-being, making it essential to provide targeted support through the proposed activities and services.

Supporting community college students not only benefits individuals but also strengthens families and the wider community. When students have access to resources like food pantries and support to feed their families, they are better equipped to focus on their education and achieve their goals. This leads to improved economic prospects for the entire family, breaking the cycle of poverty and promoting social mobility. Additionally, the stability and well-being of the student positively impact their family's overall well-being and reduces the strain on public resources. The success of community college students ripples outwards, creating a stronger, more prosperous community for everyone. The food pantry additionally has the potential to improve the health of students and their families. Students experiencing food insecurity are more likely to report poorer health and have higher occurrences of depression, anxiety, and sleep insufficiency. When students can access nutritious food, this can result in better health outcomes.

In summary, the beneficiaries of this project are the students of Edmonds College, with a strong emphasis on those residing in the Verdant Service Area. By focusing on this population, the project aligns with Verdant's mission to support the health and well-being of local residents, ensuring that all students have the opportunity to thrive academically and personally.

4. Desired Outcomes

Briefly describe realistic outputs and/or outcomes over the proposed performance period.

The Edmonds College Food Pantry aims to achieve the following realistic outputs and outcomes over the proposed performance period of one year, utilizing the \$25,000 funding to enhance our services and support for students facing food insecurity:

**Desired Outputs**

1. **Expanded Food Procurement**
  - **Output Measure:** Increase in the variety and quantity of food and hygiene items procured and distributed.
  - **Target Value:** 20% increase in the total weight of food distributed, focusing on fresh vegetables, meat, dairy, whole grains, and culturally appropriate food items.
  - **Feasibility Evidence:** Historical data from the pantry shows a consistent increase in student visits and requests for diverse food options. With the onboarding of Cami, our new Program Specialist, we will enhance our procurement strategies to source these items effectively.

**Desired Outcomes**

1. **Improved Food Security for Students**
  - **Outcome Measure:** Increase in the number of students reporting improved food security after utilizing the pantry.
  - **Target Value:** 75% of surveyed pantry users report feeling more food secure after accessing services.
  - **Feasibility Evidence:** Previous surveys conducted by the pantry have shown that students who utilize our services experience a notable improvement in their ability to meet basic nutritional needs. By expanding our offerings, we anticipate a similar positive impact.
2. **Increased Utilization of Fresh and Frozen Food Options**

- **Outcome Measure:** Increase in the percentage of pantry users who access fresh and frozen food items.
- **Target Value:** 50% of pantry users report utilizing fresh and frozen food options.
- **Feasibility Evidence:** Data from other college food pantries that have expanded their fresh food offerings indicate a significant increase in student engagement and utilization of these resources. Our planned enhancements will align with these successful models.

**3. Enhanced Well-Being for Families with Young Children**

- **Outcome Measure:** Increase in the number of families reporting satisfaction with the resources provided for young children.
- **Target Value:** 80% of families utilizing diaper and hygiene resources report satisfaction with the support received.
- **Feasibility Evidence:** Community feedback and needs assessments have highlighted the importance of providing support for families with young children. By directly addressing this need, we can foster a more inclusive environment that supports the well-being of all students.

The targets outlined above are realistic and achievable based on our past performance and the data we have collected over the years. For instance, our historical usage data indicates a steady increase in pantry visits, with a 30% rise in the number of students accessing our services over the past year alone. This trend demonstrates a growing awareness and reliance on the pantry as a critical resource for food security. Additionally, our previous initiatives to enhance food offerings have resulted in a 25% increase in the distribution of fresh produce and other perishable items, showcasing our ability to effectively implement changes that meet student needs. The feedback from student surveys consistently highlights the importance of diverse food options, particularly among families with young children, reinforcing our commitment to addressing these specific needs. By leveraging our past successes and the insights gained from our community, we are confident that the proposed outputs and outcomes will not only be met but will also significantly improve the overall well-being of our student population.

By implementing these outputs and outcomes, the Edmonds College Food Pantry will significantly enhance its capacity to serve students, particularly those facing food insecurity and the unique challenges of parenting while pursuing education. The proposed funding will be instrumental in achieving these goals and ensuring that our pantry remains a vital resource for our community.

**5. Key Partners**

If the project’s implementation involves other partner agencies, briefly provide the organization name(s) and their role.

The successful implementation of the Edmonds College Food Pantry program relies on a collaborative network of key partners, each contributing essential resources and expertise to enhance the program’s impact on food insecurity among students. The following organizations play a vital role in supporting our mission:

1. Lynnwood Food Bank: This local food bank partners with the Edmonds College Food Pantry to supply fresh produce and non-perishable food items. Their collaboration ensures that our pantry is well-stocked with nutritious options, allowing us to meet the diverse dietary needs of our student population.
2. Edmonds Food Bank: Similar to the Lynnwood Food Bank, the Edmonds Food Bank provides additional food resources and supports our outreach efforts. Their commitment to addressing food insecurity in the community strengthens our ability to serve students effectively.
3. 2-1-1 Community Resource Advocate: This organization connects students to essential community resources, including housing assistance and mental health services. By

collaborating with the 2-1-1 Community Resource Advocate, we can ensure that students receive comprehensive support beyond food assistance.

4. Cocoon House: Cocoon House focuses on youth transition and provides critical support for students who are experiencing homelessness or housing instability. Their expertise in addressing the unique challenges faced by vulnerable populations complements our efforts to create a holistic support system for students.
5. Volunteers of America Western WA: This organization offers a community-focused Basic Needs Navigator who works closely with our Food Pantry to provide additional resources and referrals for students in need. Their involvement enhances our capacity to address complex needs and connect students with vital services.
6. Edmonds College Foundation: The Foundation plays a crucial role in securing funding and resources for the Food Pantry program. Their support enables us to expand our services and reach more students facing food insecurity.

Additionally, the Food Pantry is housed within the Triton Student Resource Center, which provides students with navigational and financial support to help meet their basic needs, including housing, benefits access, and more. By leveraging the strengths and resources of these key partners, the Edmonds College Food Pantry program is well-positioned to address the pressing issue of food insecurity among our students, fostering a supportive and inclusive campus environment.

### 6. Project Budget

Provide an activity-based budget to describe how requested funds will be allocated to support the scope described in question 2.

The proposed budget for the Edmonds College Food Pantry project, totaling \$25,000, will be allocated to enhance our capacity to serve students facing food insecurity. The funding will support the following key activities:

Food Procurement: Funds allocated for purchasing a diverse range of food items (\$25,000), including:

- Vegetables- Fresh produce to enhance nutritional offerings for students.
- Meat and Protein Options- Procurement of various protein sources, including meat and plant-based options, to meet dietary needs.
- Dairy- Acquisition of dairy products to provide essential nutrients.
- Culturally Appropriate Food Items- Sourcing food items that reflect the diverse cultural backgrounds of our student population, ensuring inclusivity in our offerings.
- Whole Grains- Procurement of whole grain products to promote healthy eating habits among students.

Total: \$25,000

This budget reflects our commitment to addressing the diverse needs of our student population by enhancing the variety and quality of food available through the Food Pantry. With the onboarding of Cami, our new Program Specialist, we are poised to effectively implement these enhancements and ensure that our pantry continues to be a vital resource for our community.

## 7. ADDITIONAL COMMENTS

This is a trend we have been seeing for a while and expect the number of visitors to increase. This may be in part to increasing need and the outreach efforts we have made to increase the awareness of the pantry. As the number of visitors grows, we have had to limit the number of items and quantities so we have enough to distribute equally during open hours. There is a rush at the beginning of the week leading to uneven distribution on the last day of the week.

While we do not *run out* of food entirely, the increasing number of visitors to the campus food pantry has required us to limit the amount of food each individual can take in order to ensure equitable access for all. We never turn anyone away. Even during our busiest times, we do everything we can to provide support to every student who walks through our doors.

We do not have a specific number of people turned away—because we do not turn people away. Instead, when supplies run low, we reduce the number of items available per person and work quickly to restock and redistribute resources.

To meet the rising demand, we've implemented several strategies and tapped into a variety of resources:

- **We also partner the Lynnwood Food Bank** truck every Thursdays to distribute more food and on Tuesdays, we do a weekly food pick up at Edmonds Food Bank.
- We also are able to get produce from our Campus Community Farms.
- **Increased Food Drives and Donations:** We've amplified our food drive efforts across campus and in the broader community, encouraging clubs, departments, and local partners to contribute.
- **Strategic Food Purchasing:** We carefully subsidize and stretch our budget when purchasing food to get the most value possible from each dollar.
- **Food Recovery Program:** We are in the early stages of building partnerships with local businesses, grocery stores, and catering companies to recover surplus food—such as food from canceled events or unsold products—which can then be distributed through our pantry. Last week alone, this effort helped us distribute over 1,300 pounds of recovered food.
- **Grants and External Funding:** We apply for additional grants and discretionary funds specifically aimed at addressing food insecurity.
- **Community and Campus Outreach:** Our outreach efforts—both online and in person—have significantly increased awareness of the pantry, which has contributed to the growing number of visitors. We view this as a positive sign that students in need are finding and using the resources available to them.

In addition to food distribution, we are expanding programming to include educational and community-building opportunities, such as cooking demonstrations, a documentary screening on food insecurity, a fall harvest distribution, and student-led art and storytelling projects. These are all done in collaboration with various departments and programs across campus.

As the need continues to grow, our team remains committed to ensuring that no student goes hungry—and that every visitor is treated with dignity and care.

We would like to take this opportunity to express our sincere gratitude for the support provided by the Verdant Health Commission. The funding received has been instrumental in enhancing the Edmonds College Food Pantry program, allowing us to address the pressing issue of food insecurity among our students effectively.

As we move forward, we remain committed to continuous improvement and adaptation to meet the evolving needs of our student population. We recognize that food insecurity is a multifaceted challenge that requires a comprehensive approach. Therefore, we are actively exploring innovative strategies to expand our outreach efforts, increase community engagement, and strengthen partnerships with local organizations.

Additionally, we are dedicated to fostering a culture of inclusivity and support within our campus community. By prioritizing equity, diversity, and inclusion in our program design and implementation, we aim to ensure that all students, particularly those from historically underserved backgrounds, have access to the resources they need to thrive academically and personally.

We also acknowledge the importance of data-driven decision-making in our efforts to enhance program effectiveness. By regularly evaluating our services and gathering feedback from students, we can identify areas for improvement and make informed adjustments to better serve our community.

In conclusion, we are excited about the future of the Edmonds College Food Pantry program and the positive impact it will continue to have on our students and the broader community. We appreciate the opportunity to collaborate with the Verdant Health Commission and look forward to working together to create a healthier, more equitable environment for all. Thank you for your consideration and support.

### References

- American Council on Education. (2020). First-Generation College Students: A Literature Review.
- Goldrick-Rab, S., et al. (2019). College Students' Food Insecurity: A National Perspective.
- Hope Center. (2019). #RealCollege Survey.
- U.S. Department of Veterans Affairs. (2022). Veterans and Food Insecurity.
- Washington State Board for Community and Technical Colleges. (2023). Enrollment Dashboard.
- Goldrick-Rab, S., Baker-Smith, C., & Coca, V. (2019). Still Hungry and Homeless in College. Wisconsin HOPE Lab.
- Hager, E. R., Quigg, A. M., & Black, M. M. (2017). Food Insecurity and Health Outcomes. *Health Affairs*, 36(5), 823-830.
- Maroto, M. E., Snelling, A., & Linck, H. (2015). Food Insecurity Among Community College Students: A Multicampus Study of Student Needs. *Journal of Applied Research on Children: Informing Policy for Children at Risk*, 6(2), 1-20.
- Wisconsin HOPE Lab. (2019). #RealCollege: Fulfilling the Promise of College for Students from Low-Income Backgrounds.



## DISCRETIONARY FUNDING REQUEST

<b>ORGANIZATION NAME:</b>	<b>Foundation for Edmonds School District</b>	<b>EIN or tax status:</b>	91-1296816
<b>PROJECT TITLE:</b>	Whole Families, Whole Communities	<b>REQUEST AMOUNT:</b>	\$25,000
<b>Completed by:</b>	Deb Brandi	<b>Date:</b>	May 1, 2025
<b>Point of Contact Email:</b>	<a href="mailto:deb@foundationesd.org">deb@foundationesd.org</a>	<b>Phone:</b>	425.431.7260
<b>Proposed Start Date:</b>	April 28, 2025	<b>Proposed End Date:</b>	December 19, 2025

### PRIORITY AREA

Primary Priority Area - Child, Adolescent and Young Adult Mental Health

### OVERVIEW

#### 1. **Organization Background and Alignment with Verdant Strategic Priorities:**

Briefly describe the organization’s background and how its program(s) align with one or more of Verdant’s priority areas :

The Foundation for Edmonds School District (FESD) was formed by the Edmonds School District (ESD) to solely serve the ESD’s children, families and educators, and our 18 direct programs were created at the request of and in partnership with the Edmonds School District. Like Verdant Health Commission, The Foundation’s vision is that every child in our district has the resources to thrive and contribute to our vibrant community. Similarly, we accomplish this through creating community connections.

The FESD’s forty-one year history of impacting children began primarily with awarding classroom and school-wide grants. Over the past thirteen years, the FESD has intentionally aligned programs with the ESD’s strategic initiatives with desired outcomes reflected as: increased community connections and engagement, increased career and college readiness; increased health and wellness. Our primary programs include:

Nourishing Network (NN): is a series of meals programs to feed our hungry and food insecure children during out-of-school times. Programs include: weekend, holiday and summer meals; seven monthly pop-up pantries; distribution of school supplies, hygiene and feminine hygiene kits and warm winter coats; and vision screenings.

Whole Families, Whole Communities (WFWC): is a collective impact designed to bring community partners together to address external causes that contribute to episodes of depression, isolation, and absenteeism; with goals to increase family stability, develop meaningful connections and increase student engagement both in school and the community.

By leveraging community partnerships, more robust resources can be accessed by families to achieve greater results.

Career & College Readiness (CCR): is a series of programs to prepare youth for the workplace and/or higher education. Programs include: On the Job Training where students work in paid internships that are credit bearing courses; stipends for English Language Learners (ELL) test proficient in their native languages and earn credits; scholarships to pursue post-secondary education.

Academic Enrichment (AE): is a series of programs designed to enrich academics and activities throughout the k-12 continuum. Programs include: pre-k readiness; arts and music; classroom grants; reading programs; and students travel.

Community Partnerships: The FESD is particularly adept at creating and leveraging collaborative community partnerships: Nourishing Network is a collective of over 40 ecumenical partners who routinely conduct food, friend and fund drives and provide volunteers to bag and deliver weekend meals kits, and to serve at monthly pop-up pantries. NN also partners with area food banks, VOA and Convoy of Hope to bring food staples to families and children; WFWC brings together nine partners to provide wrap-around support to families in both situational and socio/cultural crisis; and, the FESD’s scholarship consortium awards over 30 named scholarships to graduating seniors.

## 2. Project Scope (the “what” and “how”)

Briefly describe the scope of the project for which funds are requested, how the funds will be applied, and the capacity in place to ensure the successful implementation of the project.

Middle school is a pivotal time for early intervention, as students face increasing academic pressures, social challenges, and emotional development needs. This stage often marks the onset of mental and behavioral health concerns, making supportive, proactive programming essential.

Extensive research confirms that students’ lives outside of school have deep impacts on their success in school. A well-renowned report published by sociologist James S. Coleman concluded that “the primary predictor of student academic success was not disparities in access to school resources such as textbooks, laboratories, library facilities, or even curriculum quality; rather, it was a child’s home environment” (ifstudies.org). When children face obstacles at home such as hunger, homelessness, financial uncertainty, or violence, they are less healthy physically and emotionally, less able to focus during the day, and less likely to succeed in school.

Since the pandemic, student mental health and family instability have been on the rise. A study published in the Journal of School Health found “that students with depression had higher rates of absenteeism, lower GPA scores, and were less likely to complete high school compared to students without depression.” This highlights how untreated mental health issues can have a significant impact on a student’s educational attainment.” The National Alliance for Mental Health Initiatives (NAMI) reports that. “There is a strong correlation between mental health and academic performance. Students facing mental health challenges often struggle with

concentration, motivation, and memory, which can hinder their ability to learn and perform well in school. Students with mental health conditions are more likely to experience academic difficulties and have lower grades compared to their peers.”

School systems are the frontline resource for families. School systems have become more than just an academic setting promoting academic success. School Systems now provide; student and family counseling, interventions, interpreters, referrals to additional resources, and are considered a trusted space for seeking help. Over the past three years, school systems have been stretched thin with double and triple budget cuts, constraining systems to adequately meet increased student and family demands.

WFWC is built on the beliefs that:

- improving student’s overall well-being through physical and mental health and wellness supports will result in; decreased episodes of depression and other mental health issues, and increased community engagement and belonging, academic performance, and attendance.
- improving family stability and removing challenges students face outside of school which can have a positive impact on their performance during school.
- a child’s “home environment” can be strengthened by providing robust afterschool programs that are culturally relevant, socially engaging, and provide support for parents.

The Foundation has designed a comprehensive program in response to these changes: the Whole Families, Whole Communities (WFWC) program. The purpose of the WFWC is to increase: individual mental and health well-being, family cohesiveness and stability; connections and relationships with peers and community, especially our English Language Learners; engagement in school and attendance; academic success and long-term quality of life.

Our collaborative model is grounded in positive youth development and is made possible through an organized network of partners. WFWC provides students with consistent adult relationships, opportunities to belong, positive social norms, and academic support. These elements help students build resilience, stay engaged, and thrive both in and out of school. Through a network of support for families, in May 2025 we will pilot WFWC at Alderwood Middle School (AMS). AMS was selected as the pilot site due to its diverse student population, existing commitment to student well-being, and recent safety concerns—highlighted by a nearby incident involving an 11-year-old. While the individual was not enrolled, the event illustrates the importance of building safe, connected school communities. Alderwood offers the right conditions for a meaningful pilot, with the potential for district-wide impact.

WFWC’s vision is to make it easy for students and families to access a robust suite of community resources. The main activities of the WFWC are listed below, by collaborating with 9 community providers:

- Foundation for Edmonds School District: providing WFWC back-bone systems support; sight lead and program oversight, liaison with the program partners

- Edmonds School District: building space; a para-educator to provide student support; FRA to recruit students and families; counselors and FRA’s to provide coordinated referrals to mental and health providers; afterschool transportation
- Latino Education Training Institute (LETI): youth leadership development training
- House of Wisdom: tutoring
- Make it Worthy: tutoring
- Project Girl: mentoring and family support
- The ACCESS Project: mental health, student and family support
- The Well Being Youth and Family Resource Center: student and family support
- Lynnwood Boys and Girls Club: teen activities
- Community Health Center: Mental and health support; and family support and referrals

The primary objectives of WFWC involve: identification of students and families in need; referral to our afterschool program and existing community resources; leveraging of additional resources; and communicating among the partners who deliver those resources.

We anticipate serving 25–30 students weekly at Alderwood Middle School during the initial phase of the program this spring. As awareness builds among students and families, and as trust in the program grows, we expect participation to increase steadily. Based on trends from similar youth development programs, we project that weekly engagement could rise to 40–50 students by the fall semester.

Critical and unique to these initial pilot efforts are the intentional, collaborative efforts, reflection on successes and barriers, the identification of lessons learned and specific ways to improve outcomes, begin to define data collection models, and the application of these lessons learned to improve systems of service delivery in the Fall. WFWC’s pilot success will depend on the ability of the collaborative partners to reflect with intention and improve systems of identifying students in need by better referring them with existing community resources that meet those needs, leveraging new or previously underutilized resources to meet other needs, and improving the efficiency and effectiveness (removing barriers and reducing duplication) of these systems in order to sustainably meet the needs of a growing population of families living in poverty.

The intent is to pilot WFWC in Apr-Jun, roll-out the WFWC program more comprehensively over the next three years. As we expand the program to additional middle schools, we anticipate launching with 25–30 students at each site, with similar growth over time. Our long-term vision is to scale the program across all district middle schools, with the potential to serve 300–400 students weekly across the district within three years.

### 3. Population Beneficiaries (the “who”)

Briefly describe the population benefiting from the proposed activities or services and estimate the percentage residing in [Verdant Service Area](#). Verdant funding is required to support residents in the Verdant Service Area.

The ESD and Verdant Health Commission share the same service boundaries including the South Snohomish County areas of; Brier, Edmonds, Lynnwood, Mountlake Terrace, Woodway and Unincorporated Snohomish County. ESD is the largest school district in Snohomish County

and tenth largest in WA state. 21,000 students attend schools on thirty-five campuses, and students represent over 130 linguistic and ethnic backgrounds. In the ESD, 40% of students qualify for free and reduced meals and 14 schools serve lunch and breakfast at no cost to all students. More than 8,000 students live below the poverty line and over 800 will become homeless throughout the school year.

Snohomish County has experienced significant growth over the past decade: between 2010 and 2017, the county added nearly 100,000 people to its population, growing by over 10% in just seven years (U.S. Census). As the population has grown, schools in the ESD have experienced growing numbers of students living in poverty or homelessness.

Changing demographics in the ESD have placed an increasing burden on teachers and school staff to play roles that go far beyond teaching. Teachers have had to play the roles of mentors and counselors for our students, and acted as front-line social service providers and translators. Increasingly, though, school systems are faced with diminishing resources which has caused both staff shrinkage and limited capacity to effectively and collaboratively respond to families' needs and to address the social challenges that students face outside of school.

WFWC is built on the belief that the existing systems of support must evolve to successfully meet the needs of our growing population. Required changes include increases to the volume of services provided, expansion of the array of resources to meet the varied needs of an increasingly diverse population, and improvements to the efficiency and effectiveness of the system of matching students and their families with needed resources from trusted cultural organizations.

It is our ardent belief that unless our families are whole, then we cannot be a whole community.

#### 4. Desired Outcomes

Briefly describe realistic outputs and/or outcomes over the proposed performance period.

**Goals:**

- Improved outcomes for students in areas such as academics, attendance and engagement. Target: 10–15% increase in average daily attendance among participants over a semester.
- Reduction in behavior referrals. Target: 20% decrease for regularly participating students.
- Increased family engagement through participation in afterschool programs, adult support groups, adult education and access to community resource assistance. Target: 25% increase among participants via pre/post surveys.
- Academic engagement. Target: 15% improvement in classroom participation or homework completion rates among students with prior challenges.
- Strengthened network of community resources by enhancing collaboration, improving communication and identifying both service gaps and redundancies

**Expected Outcomes:**

- Stronger peer and community connections for students and families
- Development of inclusive and welcoming school environments that foster a sense of belonging
- Higher levels of student engagement in school activities and learning
- Improved family stability and cohesiveness
- Increased student attendance

These metrics will be tracked through school data systems and participant surveys. We will work with school counselors and youth program staff to assess progress on a quarterly basis. Our goal is not just participation, but measurable gains in student well-being and engagement.

“Neglecting mental health in students can lead to severe long-term consequences. Students who do not receive adequate support for their mental health may be at a higher risk of developing mental health disorders later in life. According to the World Health Organization (WHO), approximately 50% of mental health conditions begin by the age of 14, and 75% by the age of 24. This is a statistic that will be evolving as time passes, post-pandemic and post-lockdown.”

We believe that by creating a network of support, then our students’ overall physical and mental well-being will be increased through our WFWC program. Creating engagement opportunities, connection to community, family support and academic support will lead our families and community to be thriving and whole.

**5. Key Partners**

If the project’s implementation involves other partner agencies, briefly provide the organization name(s) and their role.

Foundation for Edmonds School District: providing WFWC back-bone systems support; sight lead and program oversight, liaison with the program partners

Edmonds School District: building space; a para-educator to provide student support; FRA to recruit students and families; counselors and FRA’s to provide coordinated referrals to mental and health providers; afterschool transportation

Latino Education Training Institute (LETI): youth leadership development training

House of Wisdom: tutoring

Make it Worthy: tutoring

Project Girl: mentoring and family support

The ACCESS Project: mental health, student and family support

The Well Being Youth and Family Resource Center: student and family support

Lynnwood Boys and Girls Club: teen activities

Community Health Center: Mental and health support; and family support and referrals

The partners have come together to collaborate on this pilot to explore the most effective ways to develop programming that supports middle school youth and address mental health issues before they escalate.

### 6. Project Budget

Provide an activity-based budget to describe how requested funds will be allocated to support the scope described in question 2.

FoundationESD  
WFWC Budget

	<u>Apr-Dec</u> <u>2024.25</u>	
Staffing:		
Program Manager	26,666.68	.5fte position Sept-Dec
Program Lead	11,088.00	sight lead at AMS 12 hours per week x 10 weeks in Apr- Jun; AMS sight lead 12 hours per week x 14 weeks in Sept-Dec second site lead 12 hours per week x 9 weeks in Oct-Dec
Taxes	4,153.00	
Benefits	<u>2,200.00</u>	health insurance for program manager Sept-Dec
Total Staffing:	44,107.68	
Operations:		
Printing	500.00	printing flyers and marketing materials
Marketing	500.00	posting on social media and enewsletters
Supplies	250.00	program supplies
Meals	<u>1,200.00</u>	1 Family dinner in June and 2 Family dinners in Nov or Dec
Total Operations:	2,450.00	
Overhead Allocation:	4,655.77	
Total Program Budget:	<u><u>51,213.45</u></u>	

## 7. ADDITIONAL COMMENTS

### **Timeline Jan-Dec 2025:**

- Jan-Mar: meetings with program partners; develop system processes and procedures.
- Apr-Jun: recruit students; outreach to families, test system processes and procedures; adjust system processes as necessary.
- Sept-Dec: reinstate program at AMS; outreach to families; recruit students; adjust system processes and procedures. Initiate program at second middle school.

# Swedish/District Strategic Collaboration Committee

## Committee Charter

**Revised: 05/05/25**

**Approved: 04/11/11**

**Revised: 01/17/2013**

**Revised: 1/22/2020**

**Reviewed (no revisions): 10/25/2022**

**Reviewed (no revisions): 9/11/2023**

### **Committee Purpose:**

The purpose of the Strategic Collaboration Committee (the “Committee”) is to provide the District and Swedish with a formal venue to exchange ideas and discuss projects of common purpose. The agenda of the Committee will include, but not be limited to development and review of Swedish’s strategic plan and its operating and capital budgets for the Hospital and other Leased Assets. The Committee shall assist with strategic planning of the Hospital and other Leased Assets and shall not have a formal role in the governance of this Lease. The specific duties of the Committee will include, but not be limited to the following:

- ⇒ To proactively address any issues that may arise during the term of the Lease;
- ⇒ To review and provide input to Swedish’s strategic plans and annual operating and capital budgets relating to the Leased Assets; review reports of capital expenditures by Swedish pursuant to this Lease
- ⇒ To review and provide input to the District’s strategic plans and its annual operating and capital budgets; review reports of capital expenditures by District;
- ⇒ To advise regarding expenditure of the District Reinvestment Funds;
- ⇒ To advise regarding strategic investments in the Leased Assets and the Hospital Primary Service Area; and
- ⇒ To review and make recommendations regarding new services, programs and facilities for the Hospital Primary Service Area, as well as the termination of such services, programs and facilities.

### **Membership and Structure:**

- ⇒ **Members:** The Committee shall consist of representatives representing Swedish and representing the District, which representatives shall be appointed as determined by Swedish and the District each in their sole discretion.
  - Swedish: Swedish Edmonds Chief Operating Officer
  - District: Board President, Board Member, Superintendent
- ⇒ **Chair:** The District Superintendent and the Swedish Edmonds Chief Operating Officer shall be co-chairs.
- ⇒ **Authority:** The Committee has no legal authority to bind either entity. Any decisions shall be made by the entity properly entitled to act and in accordance with the provisions of the Lease Agreements. The District and Swedish shall each have one (1) vote on matters before the committee. In the event of a tie vote, the parties have agreed to proceed, or not to proceed, based upon the terms of the Lease Agreements.

**Meeting Frequency:**

The Committee shall meet at least three (3) times a year, quarterly during the first three (3) years of the Lease Term, and shall thereafter meet at least annually. The first meeting of the Committee will take place no less than six (6) months following the Commencement Date.

## **PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY**

### **BOARD EXECUTIVE/GOVERNANCE COMMITTEE**

#### **CHARTER**

**Role:** The role of the Executive/Governance Committee is to transact the business of the Board of Commissioners in the interim between meetings of the full Board to 1) recommend policies and processes to the Board, and to 2) monitor the results of these policies and processes to assure the self-management of the Board and effective governance of the District.

**Responsibilities:**

1. Act on matters that cannot reasonably wait action by the full Board of Commissioners
2. Act on other matters delegated to the Executive Committee by the Board of Commissioners
3. Report actions at the next meeting of the Board of Commissioners for ratification
4. Function as an advisor to the District Superintendent on sensitive topics
5. Provide input into the content and structuring of all Board meeting agenda
6. Develop a process for identifying potential Board members if a vacancy occurs
7. Develop a description of the skills and areas of knowledge needed on the Board and identify education and skill development opportunities for Board members.
8. Contribute to an orientation program for new Commissioners
9. Prepare and implement a process for an annual Board evaluation
10. Assure all board members review bylaws and policies annually
11. Prepare and implement a process for the annual evaluation of the District Superintendent

**Membership:** The Executive/Governance Committee shall consist of the officers of the Board. The District Superintendent shall be an ex-officio member without vote. The Board appoints committee members annually, to coincide with the election of officers.

**Approved:** 10/25/2023

**Reviewed (no changes):** 05/05/25

**PUBLIC HOSPITAL DISTRICT NO 2 OF SNOHOMISH COUNTY  
BOARD FINANCE COMMITTEE  
CHARTER**

**Role:** The role of the Finance Committee of the Board of Commissioners is 1) to recommend financial policy plans to the full Board of Commissioners, and 2) to monitor financial results in order to assure the long-term financial viability of the District.

**Responsibilities:**

1. Review and recommend financial policies, for example, approval levels for budgets and expenditures.
2. Establish the assumptions and parameters used to develop capital and expense budgets.
3. Annually recommend the capital, revenue and expense budgets.
4. Monitor financial indicators and analyses and make recommendations to the Board when indicators cross thresholds or otherwise warrant attention and action.
5. Recommend Board action on budget changes in accordance with Board policy guidelines.
6. Recommend financial auditor appointment to the Board and annually review the scope of the audit.
7. Receive and review financial auditor's report annually as well as any Washington State Auditor's office reports and recommend action to the Board as necessary.
8. Review and monitor all District revenue and investments, including leases, rental properties and new acquisitions, and public bidding processes.
9. Review personnel compensation and make recommendations to the Board as necessary. Deviations from the budget or compensation range will be discussed with Finance Committee.
10. Review and monitor District's long range financial plan and ensure the full Board reviews it semi-annually.

**Membership:** The Finance Committee shall consist of two board members and may include as many as two community members. The superintendent and finance director are ex-officio members without vote. The ~~chair of the~~ Board appoints committee members annually, to coincide with the election of officers.

**Revised: 9/11/2023**

**Approved: 10/25/2023**

**Revised: 05/05/2025**

**Formatted:** Font: Not Bold

**Formatted:** Font: Bold

Revised ~~05/05/2025~~ 05/11/2023

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY  
MEDICAL ADVISORY COMMITTEE CHARTER**

**Role:** The role of the Medical Advisory Committee is to support the Board of Commissioners by examining the medical and scientific evidence behind health and wellness program opportunities. The Committee reports the results of its activities to the PHD2 Board of Commissioners.

**Responsibilities:**

1. At the direction of the Board of Commissioners, examine the medical and scientific evidence behind health and wellness programs and program opportunities;
2. Provides advice to the Board of Commissioners regarding the efficacy of health and wellness programs;
3. Supports the Program Oversight Committee by investigating specific health and wellness issues and topics, including evaluation of program outcomes and results.

**Membership:** The medical advisory committee shall consist of one or two PHD2 board members, one of whom would chair the committee, and additional community members that have expertise in medicine, nursing, public health, and other related fields. Committee members will serve 1-3 year terms, for a maximum of 6 years of consecutive service on the committee. The superintendent, assistant superintendent, and community wellness program manager are ex-officio members without vote.

Advisory committee candidates are appointed by the chair of the medical advisory committee and are ratified by a vote of the full PHD2 board.

**Meeting Schedule:** The advisory committee would expect to meet approximately four times a year.

**PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY  
BOARD PROGRAM OVERSIGHT COMMITTEE  
CHARTER**

**Role:** The role of the Program Oversight Committee of the Board of Commissioners is to 1) recommend policies, plans, and processes for program development and investments to the Board of Commissioners, and 2) to monitor the results of these policies, plans and processes to assure that they are generating positive outcomes and are aligned with the district’s mission and vision.

**Responsibilities:**

1. Review and recommend policies and plans for the development of health and wellness programs in the district.
2. Monitor the implementation of the policies and plans and review results.
3. Review and recommend proposals to the Board of Commissioners related to cooperative agreements, affiliations, or other types of partnerships. The Program Oversight Committee will refer all investment decisions to the full board.
4. Monitor and surface potential conflicts of interest as they relate to program development and investments.
5. Monitor and advise the Board on issues and trends in health that impact the mission and vision of the district and review periodic needs assessments.
6. Create and recommend a draft strategic community investment road map for program investments.
7. Request other Committees to assist in reviewing and recommending proposals to the full board as needed.

**Membership:** The program committee shall consist of two board members. The superintendent, director of programs and community investments, and community wellness program manager are ex-officio members without vote. The ~~chair of the~~ Board appoints committee members annually, to coincide with the election of officers.

**Reviewed: 9/11/2023**

**Approved: 10/25/2023**

**Revised: 05/05/2025**

**PHD #2, Snohomish County-Verdant Health Commission**

**Balance Sheet  
As of March 2025 & April 2025**

Ref	ASSETS	3/31/2025	4/30/2025	Month Change	Comments:
1	<b>Current Assets-</b>				
2	Cash Balance	3,449,076	3,440,994	(8,082)	Excess over operating cash requirement of \$2.9M is for construction cash flow
3	Accounts Receivable	3,459	(6,968)	(10,427)	( ) balance April--billing reversal
4	<b>Other Current Assets-</b>				
5	Clearing Account	7,411	7,411	-	Receivable for 2023 FUTA tax refund in process with Paychex--still in process--District is Exempt--Paychex resubmitted amended return April 2025
6	Investments/Reserve	62,086,920	62,787,869	700,949	Increase over March 2025 is monthly reserve funding of \$229k and investment returns
7	Prepaid Expenses	276,190	273,273	(2,917)	Prepaid Prop & Casualty Insurance; Broker commissions for PSG & Swedish tenant lease renewals 7/1/24 and other operating expenses. Change is amortization of expenses
8	M&O Tax Levy Receivable	659,006	765,783	106,778	Outstanding levy collections at 3/31/2025
9	Short Term Lease Receivable	4,490,480	4,490,480	-	GASB 87 Balance forward from 12/31/2024--
10	<b>Subtotal Other Current Assets</b>	<b>67,520,006</b>	<b>68,324,816</b>	<b>804,810</b>	
11	<b>Total Current Assets</b>	<b>70,972,542</b>	<b>71,758,843</b>	<b>786,301</b>	
12	<b>Long Term Assets-</b>				
13	Fixed Assets--Net of Depreciation	26,459,989	26,611,624	151,635	Includes construction in progress of \$7.2 MM--Including all accumulated costs associated with Langer Clinic Refresh
14	Tenant Improvements--Net of Amortization	60,891	60,073	(818)	Net Balance in unamortized tenant improvements (EMC \$52k & Swedish Clinic new costs incurred to date- \$9k)
15	Lease Receivables--LT Lease and Interest Re	252,017,721	252,017,721	-	GASB 87--LT rent receivable Balance forward from 12/31/2024
16	<b>TOTAL ASSETS</b>	<b>349,511,143</b>	<b>350,448,261</b>	<b>937,118</b>	GASB 87: No interim monthly adjustments are being made to the financial statements for the impacts on lease and interest revenue. A single adjustment is recorded at year end December 31.
	<b>LIABILITIES &amp; NET POSITION</b>				
17	<b>Current Liabilities-</b>				
18	Accounts Payable & Unclaimed Property	43,923	72,102	28,179	
19	Credit Cards	3,919	6,730	2,811	
20	Tenant Prepaid Rents	1,036,064	1,007,040	(29,024)	May prepaid rents for Hospital, Swedish Clinics and other tenants paid by 4/30/2025; Change due to Swedish reversal
21	Other Payables & Accruals	207,799	208,600	801	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
22	Construction Retainage	266,633	274,634	8,001	Retention on construction invoices at 5%
23	Accrued Salary & Benefits	75,843	43,748	(32,095)	
24	L&I Self-Insured Reserve	125,000	125,000	-	Reserve for self funded L&I claims and pension adjustments. Set at \$125k by L&I.
25	<b>Total Current Liabilities</b>	<b>1,759,181</b>	<b>1,737,854</b>	<b>(21,327)</b>	
26	<b>Long Term Liabilities-</b>				
27	Deferred Inflow of Resources	240,343,069	240,343,069	-	GASB 87 balance forward at 12/31/24
28	<b>Total Long Term Liabilities</b>	<b>240,343,069</b>	<b>240,343,069</b>	<b>-</b>	
29	<b>TOTAL LIABILITIES</b>	<b>242,102,250</b>	<b>242,080,923</b>	<b>(21,327)</b>	
30	<b>NET POSITION</b>	<b>107,408,893</b>	<b>108,367,338</b>	<b>958,445</b>	Change in Net Position is Net Income for April 2025 is \$958,445
31	<b>TOTAL LIABILITIES &amp; NET POSITION</b>	<b>349,511,143</b>	<b>350,448,261</b>	<b>937,118</b>	

Denotes accounts impacted by GASB 87 Lease Standard Adjustments through 12/31/2024--

## PHD #2, Snohomish County-Verdant Health Commission

### Statement of Income Months Ending Mar 2025 & April 2025

Ref	Month of March 2025	Month of April 2025	Month Change Inc/(Dec)	Comments:
<b>1 Operating Revenue</b>				
2 Cash Lease Revenues (Base, CAM, Taxes)	1,067,469	1,068,357	888	
3 Deferred Rent Adjustments	-		-	
4 Award Repayments	-	47,154	47,154	Award Repayments April-VOA Transitional Support-2024 and 2025 contracts \$22,716; Edmonds School District \$24,437
<b>5 Total Operating Revenue</b>	<b>1,067,469</b>	<b>1,115,511</b>	<b>48,042</b>	
<b>6 Program Funding and Operating Expenses</b>				
<b>7 Programs</b>				
<b>8 Program Funding-All Categories</b>	<b>514,570</b>	<b>517,419</b>	<b>2,850</b>	Includes All Program Payments, External Awards & Internal program costs. Effective January 25-Calendar year awards with one cycle only.
<b>9 Operating Expenses</b>				
10 Salaries, Benefits & Contracted Staff	114,793	174,967	60,174	PTO Payout; Serverance Payments
11 Professional Development/Planning	1,825	730	(1,095)	
12 Professional Services	68,322	108,584	40,262	April includes includes progress billing on 2024 audit; 1 week accounting support \$28k; Legal \$10k > than March, IT includes additional fees for implementation of enhanced security protocols \$3k
13 Purchased Services	44,640	45,396	756	Regular recurring services for properties; including janitorial, landscape, parking lot maint; & security. February included 2 months of parking lot deicing services
14 Supplies, Postage, Dues, Software Subscriptions	10,031	9,621	(410)	
15 Repairs, Maintenance & Insurance	26,941	25,248	(1,693)	
16 Utilities	21,589	14,560	(7,029)	April Electrical billing decrease.
17 Business Taxes	4,994	5,019	25	B&O and Leasehold Taxes
18 Marketing	6,199	6,767	568	March \$5k Canopy costs; April Langer Building promotion
19 Election Fee	-	-	-	
19 Depreciation	79,442	78,281	(1,161)	
20 Amortization	818	818	-	
21 Contingency	-	-	-	
<b>22 Total Operating Expenses</b>	<b>379,594</b>	<b>469,990</b>	<b>90,395</b>	
<b>23 Total Program and Operating Expenses</b>	<b>894,164</b>	<b>987,409</b>	<b>93,245</b>	
<b>24 Net Operating Income (Loss)</b>	<b>173,305</b>	<b>128,101</b>	<b>(45,203)</b>	<b>Net Operating Income April \$128,101</b>
<b>25 Other Income (Expense)</b>				
26 Other Income	282	-	(282)	
27 Self Funded L&I Inruance Reimbursements	79,707	137,293	57,586	March & April Excess Claim Insurance Reimbursements Total \$217,000
28 Self Funded L&I (Expenses)	2,053	(1,776)	(3,829)	
29 Levy Income	223,035	223,035	-	Monthly Levy Revenue (straight line)
<b>31 Net Income (Loss) after Levy Income</b>	<b>478,382</b>	<b>486,653</b>	<b>8,271</b>	<b>Net Income after Other Income/Expense April 2025 \$486,653</b>
32 Investment Income-Net of Unrealized Gains (Losses)	280,339	471,791	191,452	Details: April 2025: interest \$209,761 Realized Gain \$29,915 Unrealized Gain \$232,115 ;Total \$471,791
<b>33 Net Income (Loss)</b>	<b>758,721</b>	<b>958,444</b>	<b>199,723</b>	<b>Net Income Month of April 2025 \$958,444</b>

# PHD #2 Snohomish County-Verdant Health Commission

	April 25 Actual Month	April 25 Budget Month	Month Fav (Unfav) Variance		April 25 Actual YTD	April 25 Budget YTD	YTD Fav (Unfav) Variance	Notes
<b>1 Income</b>								
<b>2 Operating Revenue-</b>	1,115,511	1,066,522	48,989	F	4,336,473	4,266,087	70,385	F 1. A
<b>3 Expenses</b>								
4 Program Expenses-All Categories	517,420	535,029	17,609	F	2,172,809	2,214,058	41,249	F 3
5 Operating Expenses & Contingency	390,892	309,639	(81,252)	U	1,397,178	1,211,095	(186,083)	U 4
6 Depreciation & Amortization	79,099	116,687	37,588	F	323,928	466,748	142,820	F 4
<b>7 Total Expenses</b>	<b>987,410</b>	<b>961,355</b>	<b>(26,055)</b>	U	<b>3,893,915</b>	<b>3,891,901</b>	<b>(2,014)</b>	F Net
<b>8 Operating Income (Loss)</b>	<b>128,101</b>	<b>105,166</b>	<b>22,934</b>	F	<b>442,558</b>	<b>374,186</b>	<b>68,371</b>	F
<b>9 Levy and Other Non Operating Income (Expense)</b>								
10 Other Income	-	-	-	F	1,151	-	1,151	F
11 Levy Income	223,035	223,035	(0)		892,140	892,141	(0)	F 1. B
12 Investment Income-Net of Unrealized Gains (Losses)	471,791	149,159	322,633	F	1,482,895	596,635	886,260	F
13 Self Insured L&I Reimbursements	137,293		137,293	F	217,000	-	217,000	F 1 B
14 Self Insured L&I Expenses	(1,776)	(2,170)	394	F	(4,301)	(8,682)	4,380	F 5
15	-	-	-		-	-	-	
16	-	-	-		-	-	-	
<b>17 Net Income (Loss) After Other Income</b>	<b>958,444</b>	<b>475,190</b>	<b>483,254</b>	F	<b>3,031,443</b>	<b>1,854,280</b>	<b>1,177,163</b>	F Denotes key variance drivers
			<i>Reference</i>					
			<i>YTD 2024</i>		910,224	853,796	56,429	

**1. A Revenues-Operating** \$70k over budget

**Lease Income** - Reflects base, CAM, and any tenant specific bill backs. Interim statements are on accrual basis not adjusted for GASB 87 lease standard. Bill backs are not budgeted. \$19k YTD over budget

**Award Repayments** - Not a budgeted item; \$47k YTD over budget

**1. B Revenues-Non Operating**

**Levy Income-2025** Rate of \$223k per month;

**Self Insured Insurance Reimbursements**-Line 13 Total received as of 4/30/2025 is \$217k; unbudgeted. Payment from reinsurer for costs in excess of self insured cap. (2022 to 2024 pension costs)

**Investment Income**-The District does not budget for market gains or losses only interest income. Details for YTD April 2025: **Interest Income: \$834,240, on pace with budget. Realized Gain \$67,512 Unrealized Gain \$581,142**

**2. GASB 87 Lease and Interest Income**

This standard was implemented retroactive to 2021 at the end of 2022. Annual revenue (lease and interest) entries related to the GASB 87 standard **are not recorded on an interim basis** to the internal management use financials so as not to distort the interim financials and budget reviews. All adjustments are made at year end. As a result these interim statements do not reflect monthly adjustments to revise income to the standard. They reflect standard accrual based revenue and receivables based on

**3. Expenses-All Program: Under budget \$41k**

This includes:

**External Awards**--(Competitive, CHART, VOA 211, Superintendent Discretionary) \$23k under budget-0 spending in Superintendent Discretionary to date

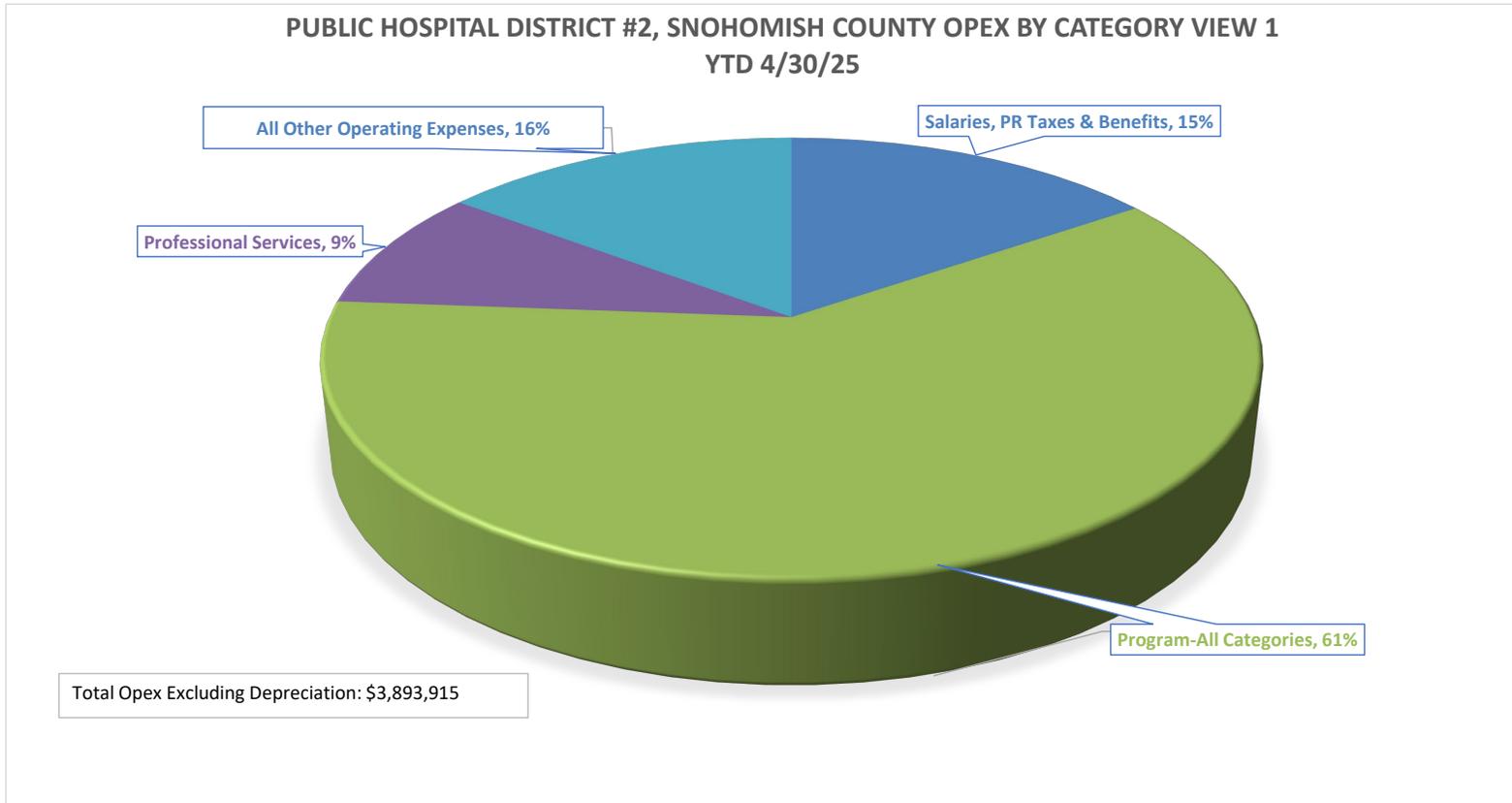
**Internal Programs**--(Nutrition, Multicultural, Mental Health, and Outreach) \$18k underbudget; discontinuance of internal programming

**4. Expenses-Operating-Operating Expenses line 5 are over budget \$186k for 4 months ending 4/30/25**

The primary drivers are **legal and professional services** due to unanticipated legal matters. **S&B** is over budget due to PTO and Severance payouts. **Legal** is overbudget by \$75k YTD 2025. **Repairs and maintenance** are over budget by \$19k due to unanticipated elevator repairs at Langer and Wellness Center--this negative budget variance will reduce as the budget year progresses. **Purchased services** for the facilities is over budget by \$30k due to additional \$17k in weather related parking lot services,( deicing & snow removal), unanticipated tree removal at Langer of \$7k and higher than budgeted costs from CPM, the contracted property maintenance vendor. Have since audited this contract and realigned service calls. **Depreciation** is underbudget by \$142k as it was anticipated Kruger Clinic costs would be capitalized and depreciated by 1/1/2025 increased depreciation expense is in the budget; Project is not yet complete so the expense is not yet being incurred. Depreciation expense will be recorded when the project is complete.

**5. Expenses-Non Operating**

**Self Insured Expenses-Administrative Fees, Claim Costs**-YTD are \$8,600 under budget, there have been no claim or pension costs incurred yet in 2025.



**View 1-Prof Services, Salaries and Benefits, All Other Operating, expressed as total of all opex, excluding depreciation**

**Professional Services** Includes Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Property Management & Broker Fees Special Consulting-Thomas (Hospital), Strategic Planning, and other

**Program Costs** in this illustration are award, contracted payments and internal program expenses only and do not include program staff costs (direct or indirect)

**All other Operating expenses include** Repairs and all property related maintenance expenses, utilities, insurances, business taxes, supplies, marketing, self insured L&I and other administrative costs.

**Salaries and Payroll Taxes, Personnel Benefits**-self explanatory

**Depreciation and Amortization** have been removed from this presentation



**PHD #2 Snohomish County-Verdant Health Commission  
Warrants  
April 2025**

Type	Date	Num	Name	Amount	Memo	
<b>Ref Warrants:</b>						
<b>1002 - Wells Warrant Acct *2717</b>						
1	Check	04/02/2025	16841	Christine Goff	443.55	A 03/2025 Cooking Demo & Supplies
2	Check	04/02/2025	16842	Dynamic Computing, Inc.	7,201.32	4.1.25 Inv. #43812 IT Tech & Software Subscription
3	Check	04/02/2025	16843	Helmman Management Services LLC	2,500.00	Eberle - 2nd Qtr. Admin Fee for Self Insured
4	Check	04/02/2025	16844	Robert Half	106.32	Accounting Services for Week ending 3.21.25
5	Check	04/02/2025	16845	WA State Dept of Enterprise Services	135.00	Employee Assistance Program Interagency Agreement
6	Check	04/02/2025	16846	Work Trauma Services Inc	270.38	02/25 - Professional Services
7	Check	04/10/2025	16847	Aviva Kamm Law PLLC	5,880.00	03/2025 - Legal Services
8	Check	04/10/2025	16848	Erin Boehm	1,600.00	2024 Consulting (10 Hours)
9	Check	04/10/2025	16849	Fluxx Labs, Inc.	17,949.27	4/1/25 - 3/31/26 Grantmake Platform Subscription
10	Check	04/10/2025	16850	Foster Garvey PC	35,415.00	General & HR Matter Legal Services
11	Check	04/10/2025	16851	Health Care Authority (PEBB)	10,946.06	04/2025 Employee Health Insurance
12	Check	04/10/2025	16852	Payden & Rygel	10,285.00	03/25 - Monthly Investment Advisory Service Fee
13	Check	04/10/2025	16853	Project Girl Mentoring Program	575.00	Zumba Class & Juneteenth Sponsorship
14	Check	04/10/2025	16854	Sound Dietitians LLC	557.81	03/25 - Scriber Lake Hands On Cooking Class
15	Check	04/10/2025	16855	WA State Department of Retirement Systems	25.00	2024 Old Age & Survivors Insurance Administration Fee
16	Check	04/10/2025	16856	Wells Fargo	3,919.26	3/2025 Wells Fargo Credit Card Bill Pay
17	Check	04/17/2025	16857	Carney Badley Spellman	977.50	03/2025 Legal Services - Facilities Evaluation
18	Check	04/17/2025	16858	City of Lynnwood	14,792.00	A636 - 2025 Scout Program - Payment 4 of 12
19	Check	04/17/2025	16859	Dynamic Computing, Inc.	2,336.43	IT Tech Support Services
20	Check	04/17/2025	16860	Exhibits Northwest	13,267.55	Information Display #2 in Kruger/Langer Clinic
21	Check	04/17/2025	16861	Korean Community Service Center	2,310.00	4/3/25 Mobile Clinic Health Screenings
22	Check	04/17/2025	16862	Robert Half	159.48	Accounting Services for Week ending 4.4.25
23	Check	04/23/2025	16863	Baton Health Teladan	500.00	2025 - Youth/Caregiver Mental Health Event Sponsorship
24	Check	04/23/2025	16864	Inside Health Institute	750.00	4/15/25 Community Education - Gut Brain Connection Class
25	Check	04/23/2025	16865	KMD Architects	5,930.00	3/2025 Progress billing Professional Services for Site Demo Plan
26	Check	04/23/2025	16866	Robert Half	4,611.63	Accounting Sevices-Audit support 1 week
27	<b>Total - Wells Fargo Warrant Acct *2717</b>				<b>143,443.56</b>	<b>A</b>
30	<b>1005 - PHD#2 Umpqua -Property Mgmt Trust Acct *1792</b>					
31	Check	4/9/2025	T203 a	Armstrong Services	1,520.00	B 4.1.25 Inv. #13947 Verdant Janitorial Services
32	Check	4/9/2025	T203 b	Armstrong Services	10,747.00	4.1.25 Inv. #13920 Langer Janitorial Services
33	Check	4/9/2025	T203 c	Armstrong Services	227.88	03.28.25 Inv. #13914 Verdant Janitorial Services
34	Check	4/9/2025	T204	Bulger Safe & Lock, Inc.	481.72	3.28.25 WO-236028 Langer Door Repair Service
35	Check	4/9/2025	T205 a	Camden Gardens, Inc.	3,061.24	3.31.25 Inv. #40480 Interior Plant Maintenance at Langer
36	Check	4/9/2025	T205 b	Camden Gardens, Inc.	2,506.58	4.1.25 Inv. #40592 Exterior Plant Maintenance at Langer
37	Check	4/9/2025	T205 c	Camden Gardens, Inc.	753.64	4.1.25 Inv. #40591 Seasonal Color Monthly Maintenance at Langer
38	Check	4/9/2025	T205 d	Camden Gardens, Inc.	222.37	4.1.25 Inv. #40590 Interior Monthly Maintenance at Langer
39	Check	4/9/2025	T206 a	Comcast - Acct # 8498310221378586	421.68	Acct # 8498310221378586 04/2025 Verdant Phone/Internet
40	Check	4/9/2025	T207 a	Comcast - Acct # 933676367	774.18	Acct. #933676367 04/2025 Verdant Internet Service
41	Check	4/9/2025	T207 b	Comcast - Acct # 905447969	590.09	Acct. #905447969 3/2025 Verdant Internet and Phone
42	Check	4/9/2025	T208 a	Commercial Property Maintenance, Inc.	358.02	3/18/25 Inv. 115768 Restroom Accessories installed at Gastro - BB
43	Check	4/9/2025	T208 b	Commercial Property Maintenance, Inc.	119.34	4/1/25 Inv. 115868 Suite 290 Building Engineer - Appliances
44	<b>1005 - PHD#2 Umpqua Trust Acct. *1792-Continued</b>					

**PHD #2 Snohomish County-Verdant Health Commission**

**Warrants**

**April 2025**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Memo</u>
45	4/9/2025	T208 c	Commercial Property Maintenance, Inc.	248.63	4/1/25 Inv. 115868 Suite 290 Maintenance Tech - Appliances
46	4/9/2025	T208 d	Commercial Property Maintenance, Inc.	48.34	4/1/25 Inv. 115868 Childrens Clinic Appliance Recycling BB
47	4/9/2025	T208 e	Commercial Property Maintenance, Inc.	1,233.18	4/1/25 Inv. 115867 Repair Services for Lights/Tiles etc. at Langer
48	4/9/2025	T208 f	Commercial Property Maintenance, Inc.	179.17	4/1/25 Inv. #115866 Check all lighting/Plumbing at Verdant
49	4/9/2025	T208 g	Commercial Property Maintenance, Inc.	119.34	4/1/25 Inv. 115867 Check Graffiti, and Pick up trash at VV
50	4/9/2025	T208 h	Commercial Property Maintenance, Inc.	1,103.90	4/1/25 Inv. 115865 Check visit
51	4/9/2025	T209	Consolidated Landscape Maintenance, Inc.	487.75	3/25/25 Inv. #43313 Verdant Monthly Landscape Maintenance
52	4/9/2025	T210 a	Guardian Security Systems, Inc.	55.25	4.1.25 Inv. #1598865 Verdant Fire Alarm Monitoring
53	4/9/2025	T210 b	Guardian Security Systems, Inc.	117.68	4.1.25 Inv. #1598866 Verdant AES Radio Monitoring
54	4/9/2025	T211 a	JSH Properties Inc	1,000.00	3/2025 Inv. # Verdant-0325MF - Verdant
55	4/9/2025	T211 b	JSH Properties Inc	6,599.22	3/2025 Inv. # Verdant-0325MF - Langer
56	4/9/2025	T211 c	JSH Properties Inc	800.00	3/2025 Inv. # Verdant-0325MF - Value Village
57	4/9/2025	T212	Republic Services	2,966.60	3.31.25 Inv. #xxxx3501896 Langer Trash/Recycle Services
58	4/9/2025	T213	Schindler Elevator Corporation	389.77	4.1.25 Inv. #8106854891 04/01/25-04/30/25-Prev. Maint. at Verdant
59	4/9/2025	T214 a	Snohomish County PUD	547.86	3.1.25 - 3.27.25 Electricity Service at Value Village
60	4/9/2025	T214 b	Snohomish County PUD	4,690.33	3.1.25 - 3.27.25 Electricity Service at Langer
61	4/9/2025	T215	Allied Universal Security Services	8,404.32	3.14.25-3.27.25 Inv. #16901074 Langer Security Services
62	4/9/2025	T216 a	Waste Management	188.32	03/2025 Inv. #2048119-2677-1 Verdant Trash Services
63	4/9/2025	T216 b	Waste Management	768.11	03/2025 Inv. #2048119-2677-9 Verdant Trash Services
64	4/9/2025	T217	Western Exterminator Company	290.65	02/2025 Inv. #75170407 Langer Pest Control Services
65	4/17/2025	T218	Bulger Safe & Lock, Inc	558.03	04/08/25 Inv. #WO-235971 Replacing Key Cylinder at Langer
66	4/17/2025	T219 a	Commercial Property Maintenance, Inc.	477.36	4/8/25 Inv. #115911 Graffiti, checked all door closed and secured at VV
67	4/17/2025	T219 b	Commercial Property Maintenance, Inc.	596.7	4/8/25 Inv. #115910 Check exterior lighting/plumbing & Graffiti at Langer
68	4/17/2025	T219 c	Commercial Property Maintenance, Inc.	119.34	4/8/25 Inv. #115961 Check graffiti and pick up trash at VV
69	4/17/2025	T219 d	Commercial Property Maintenance, Inc.	286.98	4/15/25 Inv. #115959 Check visit, water leak
70	4/17/2025	T219 e	Commercial Property Maintenance, Inc.	238.9	4/15/25 Inv. #115960 Check lighting/plumbing/graffiti, and pick up trash
71	4/17/2025	T220	Cosco Fire Protection	1,155.00	4/16/25 Inv. #1000717277 Annual Fire Alarm Inspection - VV
72	4/17/2025	T221	JPC Architects	5,149.93	4/8/25 Inv. #55949 Kruger Refresh Construction Review & Support
73	4/17/2025	T222	National Construction Rentals, Inc	219.19	4/10/25 Inv. #7792942 4/12 - 5/9/25 Temporary Panels at Value Village
74	4/17/2025	T223 a	Property Maintenance Com/Res	1,102.00	4/1/25 Inv. #JSH.VT043025.1 - Verdant Security Services
75	4/17/2025	T223 b	Property Maintenance Com/Res	1,105.00	4/1/25 Inv. #JSH.OVV043025.1 - Value Village Services
76	4/17/2025	T224	Professional Service Industries Inc	2,330.00	03/28/25 Inv. #00971542 Langer Building Renovation
77	4/17/2025	T225	RDH Building Science Inc	5,766.00	4/11/2025 Inv. #62402 Langer Target Envelope Consulting
78	4/17/2025	T226	Allied Universal Security Services	8,404.32	3/28 - 4/10/25 Inv. #16955579 Langer Security Services
79	4/17/2025	T227	ZiPLY Fiber	141.60	0744-070396-5 4/7 - 5/6/25 Telephone Line Langer
80	4/17/2025	T228	ZiPLY Fiber	154.90	5011-111914-5 4/7 - 5/6/25 Telephone Line Langer
81	4/17/2025	T229	ZiPLY Fiber	69.88	6783-010603-5 4/7 - 5/6/25 Telephone Line Langer
82	4/28/2025	T230	Aardvark Services Corp.	106.42	04/15/25 Inv. #245096 Langer Sweeping Services
83	4/28/2025	T231 a	Armstrong Services	642.00	4/17/25 Inv. #13989 Verdant Window Cleaning
84	4/28/2025	T231 b	Armstrong Services	2,767.86	4/12/25 Inv. #13993 Langer Janitorial Supplies
85	4/28/2025	T231 c	Armstrong Services	172.18	3/31/25 Inv. #14003 Langer Urgent Cleanup
86	4/28/2025	T232	Bulger Safe & Lock, Inc	1,187.88	4/16/25 Inv. #WO-236423 Installing New Door Closers at Langer
87	4/28/2025	T233	City of Edmonds - Utilities	1268.27	2/20-4/21/25 Water Services at Value Village

**1005 · PHD#2 Umpqua Trust Acct. \*1792-Continued**

**PHD #2 Snohomish County-Verdant Health Commission  
Warrants  
April 2025**

Type	Date	Num	Name	Amount	Memo	
88	Check	4/28/2025	T234	Cochran, Inc.	1,204.76	4/23/25 Inv. #77515001 Troubleshoot Langer Parking Lot Lighting
89	Check	4/28/2025	T235 a	Commercial Property Maintenance, Inc.	1,210.84	4/22/25 Inv. #116010 Checked lighting/Plumbing/Painted Graffiti at Langer
90	Check	4/28/2025	T235 b	Commercial Property Maintenance, Inc.	298.35	4/22/25 Inv. #116004 Fire Extinguisher Services/Graffiti Check at Value Village
91	Check	4/28/2025	T236	Consolidated Landscape Maintenance, Inc.	213.46	4/21/25 Inv. #43391 Spring Start Up Irrigation System at Verdant
92	Check	4/28/2025	T237	McKinstry Co., LLC	703.12	3/17/25 Inv. #10280406 HVAC Diagnose & Repair at Gastro
93	Check	4/28/2025	T238 a	Puget Sound Energy	107.85	3/21 - 4/22/25 Value Village Gas Utility
94	Check	4/28/2025	T238 b	Puget Sound Energy	85.52	3/24 - 4/23/25 Verdant Gas Utility
95	Check	4/28/2025	T239	Snohomish County PUD	1,260.58	3/23 - 4/22/25 Verdant Electricity
96	Check	4/28/2025	T240	Western Exterminator Company	290.65	4/24/25 In.v #76425325 Langer Pest Control Services
98	<b>Total - PHD#2 Umpqua Trust Acct *1792</b>			<b>91,417.03</b>	<b>B</b>	
99	<b>1003 - Wells Fargo Work Comp Acct *2725</b>			<b>0.00</b>	<b>C</b>	
100	<b>Total - Wells Fargo Work Comp Acct</b>			<b>0.00</b>	<b>C</b>	
102	<b>Total Warrants April 2025</b>			<b>234,860.59</b>	<b>A-C</b>	

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements April 2025**

Ref	Type	Date	Num	Name	Amount	Memo
1	<b>Wells Fargo Operating Acct *2709</b>					
2	<b>Electronic Payments-A/P</b>					
3	ACH	04/02/2025	ACH 2944	Paychex	11,250.53	D PPE 3.29.25 CK Date 4.3.25 Payroll Taxes
4	ACH	04/02/2025	ACH 2945	Paychex	31,986.93	PPE 3.29.25 CK Date 4.3.25 Net Payroll
5	ACH	04/03/2025	ACH 2946	Paychex	221.68	Inv. #2025040101 Payroll Service Fee
6	ACH	04/07/2025	ACH 2947	AmeriFlex Business Solutions	17.49	4.4.25 Inv. #4668323 EE FSA Claims
7	ACH	04/07/2025	ACH 2948	Principal Life Insurance Co.	178.22	1019549-10001, STD, LTD, Life & ADD Premium
8	ACH	04/07/2025	ACH 2949	Corebridge	2,328.75	PPE 3.29.25 CK Date 4.3.25 ER Match
9	ACH	04/07/2025	ACH 2950	Corebridge	3,402.32	PPE 3.29.25 CK Date 4.3.25 EE Deferral
10	ACH	04/07/2025	ACH 2953	Paychex	254.93	Inv. #2025040701 Payroll Service Fee
11	ACH	04/10/2025	ACH 2954	Wells Fargo Merchant Services	70.00	Monthly Merchant #487970294996 Service Fee
12	ACH	04/11/2025	ACH 2955	Wells Fargo	1,249.21	Monthly Client Analysis Service Charge
13	ACH	04/11/2025	ACH 2956	AmeriFlex Business Solutions	23.00	4/2/25 INV862920 Monthly Admin Fee
14	ACH	04/11/2025	ACH 2957	Paychex	50.00	Monthly Payroll Admin Fee - Statement #30652618
15	ACH	04/11/2025	ACH 2958	Paychex	6,557.34	04/14/25 Net Payroll
16	ACH	04/15/2025	ACH 2959	Paychex	2,403.41	04/14/25 Payroll Taxes
17	ACH	04/14/2025	ACH 3003	Paychex	254.93	Inv. #2025041401 Payroll Service Fee
18	ACH	04/16/2025	ACH 3004	Paychex	11,843.99	PPE 4.12.25 Ck Date 4.17.25 Net Payroll
20	ACH	04/16/2025	ACH 3005	Paychex	32,945.75	PPE 4.12.25 Ck Date 4.17.25 Payroll Taxes
21	ACH	04/17/2025	ACH 3006	Paychex	221.68	Inv. #2025041501 Payroll Service Fee
22	ACH	04/21/2025	ACH 3007	AmeriFlex Business Solutions	34.98	4/18/25 Inv. #4679301 EE FSA Claims
23	ACH	04/21/2025	ACH 3008	Paychex	137.70	4/5/25 Inv. #9207746 Payroll Admin Fee
24	ACH	04/21/2025	ACH 3009	WA State Dept of Labor & Industries	845.40	Q1 2025 L&I Payment
27	ACH	04/23/2025	ACH 3012	US Bank	229,157.33	April 2025 Reserve Transfer
28	ACH	04/23/2025	ACH 3013	Paychex	254.93	Inv. #2025042101 Payroll Service Fee
29	ACH	04/23/2025	ACH 3014	Corebridge	2,415.12	PPE 4.12.25 Ck Date 4.17.25 ER Contribution
30	ACH	04/23/2025	ACH 3015	Corebridge	3,434.20	PPE 4.12.25 Ck Date 4.17.25 EE Deferral
31	ACH	04/25/2025	ACH 3016	AmeriFlex Business Solutions	113.32	04/25/25 Inv. #4683007 EE FSA Claims
32	ACH	04/25/2025	ACH 3017	WA State Department of Revenue	812.85	03/2025 Hospital B&O Tax Payment
33	ACH	04/30/2025	ACH 3019	Paychex	27,765.83	PPE 4.26.25 CK Date 5.1.25 Net Payroll
34	ACH	04/30/2025	ACH 3020	Paychex	10,006.35	PPE 4.26.25 CK Date 5.1.25 Payroll Taxes
35	ACH	04/30/2025	ACH 3021	Paychex	11,204.40	Employee NB 4.30.25 Payroll Taxes
36	ACH	04/30/2025	ACH 3022	Paychex	20,147.70	Employee NB 4.30.25 Net Payroll
37	ACH	04/07/2025	ACH10951768	Turner HR Services, Inc.	750.00	3.31.25 Inv. #3053 HR Services
38	ACH	04/07/2025	ACH10951673	Anna Tarkowska McCleary	6,375.00	3.31.25 Inv. #25-03 Kruger Refresh CIP Management
39	ACH	04/07/2025	ACH10951711	Thomas & Associates Consulting, LLC	2,250.00	03/2025 Consulting Services
40	ACH	04/03/2025	ACH27353321	Canon Financial Services, Inc.	615.16	Canon #852451-1 Payment
41	ACH	04/15/2025	ACH11079562	Workpointe	20,501.52	Langer Refresh Furniture
42	ACH	04/14/2025	ACH20556617	Canon Financial Services, Inc.	194.70	Contract #912953-1 Payment
43	<b>Total April 25 Electronic Payments (A/P)</b>				<b>459,105.00</b>	<b>D</b>

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements April 2025**

Ref	Type	Date	Num	Name	Amount	Memo
44	<b>Electronic Payments-Monthly Award Payments</b>					
45	ACH	04/15/2025	ACH Grn2960	The Access Project	5,581.00	E A637 - South County 2025
46	ACH	04/15/2025	ACH Grn2961	Boys & Girls Club of Sno County	8,330.00	A628 - BGCSC Behavioral Health Uplift Initiative
	<b>continued</b>					
48	ACH	04/15/2025	ACH Grn2962	Center for Human Services	29,155.00	A626 - School Based Youth Counseling Services
49	ACH	04/15/2025	ACH Grn2963	Child Advocacy Center of Snohomish County	4,165.00	A638 - Child Advocacy Center Services: General Operations
50	ACH	04/15/2025	ACH Grn2964	ChildStrive	14,578.00	A646 - ChildStrive Nurse Family Partnership
51	ACH	04/15/2025	ACH Grn2965	Community Health Center of Sno County	8,747.00	A627 - MLT SBHC Behavioral Health Expansion
52	ACH	04/15/2025	ACH Grn2966	Community Health Center of Sno County	10,058.00	A630 - Uninsured Dental Program
53	ACH	04/15/2025	ACH Grn2967	CHW Coalition for Migrants & Refugees	2,083.00	A664 - Overcoming Mental Health Disparities in the LGBTQ+ populations
54	ACH	04/15/2025	ACH Grn2968	Concern for Neighbors Food Bank	2,916.00	A633 - Nutritional Food and Dairy Supplement
55	ACH	04/15/2025	ACH Grn2969	Domestic Violence Services Sno Co	15,744.00	A663 - DV Supportive Services Project
56	ACH	04/15/2025	ACH Grn2970	Sound Pathways	10,413.00	A666 - Harm Reduction Center
57	ACH	04/15/2025	ACH Grn2971	Edmonds Food Bank	13,221.00	A639 - Bridging Gaps: Nutrition for Unique Demographics
58	ACH	04/15/2025	ACH Grn2972	Edmonds School District	6,685.00	A645 - Edmonds School District School Based Health Centers
59	ACH	04/15/2025	ACH Grn2973	Edmonds School District	61,309.00	A667 - Family Resource Advocates
60	ACH	04/15/2025	ACH Grn2974	Edmonds Senior Center	10,460.00	A649 - Enhancing Health and Wellness Program
61	ACH	04/15/2025	ACH Grn2975	Evergreen Recovery Centers	12,328.00	A660 - Holistic Care for Lynnwood Detox Patients
62	ACH	04/15/2025	ACH Grn2976	Foundation for Edmonds School District	11,662.00	A641 - Whole person support in South Snohomish County
63	ACH	04/15/2025	ACH Grn2977	Homage Senior Services	17,826.00	A640 - Homage South County Nutrition Programs
64	ACH	04/15/2025	ACH Grn2978	Jean Kim Foundation	23,657.00	A652 - Hygiene Center & Health Access
65	ACH	04/15/2025	ACH Grn2979	Korean Community Service Center	6,664.00	A658 - Mind, Body, and Soul for Korean Americans
66	ACH	04/15/2025	ACH Grn2980	Korean Women's Association	8,330.00	A648 - Immigrant and Refugee Holistic Health Program
67	ACH	04/15/2025	ACH Grn2981	Lahai Health	58,143.00	A631 - Dental, Medical, and Counseling Healthcare
68	ACH	04/15/2025	ACH Grn2982	Latino Educational Training Institute	9,996.00	A642 - LETI Health and Family Wellness Program
69	ACH	04/15/2025	ACH Grn2983	Lynnwood Food Bank	8,005.00	A634 - Focus on Nutrition & Culture 2025
70	ACH	04/15/2025	ACH Grn2984	Medical Teams International	11,713.00	A653 - Care & Connect
71	ACH	04/15/2025	ACH Grn2985	Millenia Ministries	10,829.00	A635 - Mobile Manna Food Sufficiency
72	ACH	04/15/2025	ACH Grn2986	NAMI Washington	1,666.00	A668 - NAMI Sno-Isle Programs
73	ACH	04/15/2025	ACH Grn2987	Northwest Neighbors Network	2,083.00	A659 - Senior Mental Health & Medical Transportation
74	ACH	04/15/2025	ACH Grn2988	Oceania Northwest	833.00	A651 - Oceania Village Initiative
75	ACH	04/15/2025	ACH Grn2989	Pacific Northwest Veteran Assistance Prog	417.00	A665 - Operation Art to Heal
76	ACH	04/15/2025	ACH Grn2990	Parent Trust for WA Children	2,796.00	A629 - 1st 5 Yrs: Mental Health/Parenting Support for S. Sno Co. Families
77	ACH	04/15/2025	ACH Grn2991	Prescription Drug Assistance Foundation	4,165.00	A650 - Prescription Drug Assistance Network Western Washington
78	ACH	04/15/2025	ACH Grn2992	Program for Early Parent Support	2,916.00	A662 - PEPS: Reducing Parental Isolation, Promoting Well-being
79	ACH	04/15/2025	ACH Grn2993	Project Access Northwest	7,497.00	A647 - Specialty Care Coordination
80	ACH	04/15/2025	ACH Grn2994	Project Girl Mentoring Program	6,973.00	A657 - Immersion Lab: Connections
81	ACH	04/15/2025	ACH Grn2995	South County Fire	41,502.00	A632 - Community Resource Paramedic Program
82	ACH	04/15/2025	ACH Grn2996	South County Firefighters Foundation	12,500.00	ADM-03-2025 - Community Resource Paramedic Program #2 of 3
83	ACH	04/15/2025	ACH Grn2997	St. Pius X Church	833.00	A644 - Mercy House
84	ACH	04/15/2025	ACH Grn2998	Support 7	2,832.00	A655 - Improving Mental Wellbeing through Crisis Care
85	ACH	04/15/2025	ACH Grn2999	The Clearwater School	6,664.00	A661 - Mi Vida Importa: Nourish mi Familia
86	ACH	04/15/2025	ACH Grn3000	The Hand Up Project	12,912.00	A656 - The Highway 99 Hallmark of Hope ("99 HH")
87	ACH	04/15/2025	ACH Grn3001	Washington West African Center - WAWAC	3,749.00	A654 - YEAR 2 - EXTENDED DROP-IN CENTER - Mental Health/Food Security
88	ACH	04/15/2025	ACH Grn3002	YWCA of Seattle, King and Sno Co	4,582.00	A643 - YWCA-Health Care Access Services
89	<b>Total April 25 Electronic (Award) Payments</b>				<b>497,518.00</b>	<b>E</b>
90	<b>Total Combined Electronic Payments Operating Acct *2709</b>				<b>956,623.00</b>	<b>D/E</b>

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements April 2025**

<u>Ref</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Memo</u>
91	<b>Wells Fargo Property Acct *7265</b>					
92	Bill Pmt -Check	4/10/2025	ACH11019780	Axiom Northwest Construction	168,824.62	Kruger Refresh 4/01/25 Inv. #60172-13R.1 (Progress Billing)
93	<b>Total - ACH Wells Fargo Property Acct *7265</b>				<b>168,824.62</b>	<b>F</b>
94						
95				<b>Summary-</b>	<b>Amount</b>	<b>Ref</b>
96				Warrants-All Accounts	234,860.59	<b>A-C</b>
97				Electronic Disbursements-Acct 2709	956,623.00	<b>D-E</b>
98				Electronic Disbursements-Acct 7265	168,824.62	<b>F</b>
99				<b>Total Disbursements April 2025</b>	<b>1,360,308.21</b>	<b>A-F</b>

PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY  
DBA VERDANT HEALTH COMMISSION

WARRANT AND ELECTRONIC DISBURSEMENT APPROVAL- APRIL 2025

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C and D-F have been received and the Warrant Numbers and Electronic Transactions detailed herein have been issued in the payment amounts as follows:

Type	Account	By	Date	Check or Electronic #	Total	Reference
Warrants	!717-Warrant	Verdant	4/1/2025-4/30/2025	16841 - 16866	143,443.56	A
Warrants	7265-WF Property Management	JSH	4/1/2025-4/30/2025	-	-	
Warrants	1792-Property Management Trust Acct.	JSH	4/1/2025-4/30/2025	T203 - T240	91,417.03	B
Warrants	2725-Workers Comp	Eberle Vivian	4/1/2025-4/30/2025	-	-	C
<b>Subtotal Warrants</b>					<b>234,860.59</b>	<b>A-C</b>
Electronic	2709-Operating	Verdant	4/1/2025-4/30/2025	ACH 2944-ACH 3022 ACH10951673-ACH27353321 ACH GRN2960-ACH GRN3002	956,623.00	D-E
Electronic	7265-Property	Verdant	4/1/2025-4/30/2025	ACH11019780	168,824.62	F
<b>Subtotal Electronic</b>					<b>1,125,447.62</b>	<b>D-F</b>
<b>Total Disbursements</b>					<b>1,360,308.21</b>	<b>A-F</b>

These warrants and electronic disbursements are hereby approved.

Attest:

\_\_\_\_\_  
Riene Simpson-CPA, Director of Finance  
District Auditor

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. **2025-02**

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the superintendent and such District personnel as the superintendent may designate to sell or dispose of all or any part of such property on a negotiated basis.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined, and declared that the personal property identified on **Exhibit A** hereto (the “Surplus Property”) is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that the Surplus Property be disposed of promptly as hereinafter provided.

Section 2. The superintendent and such District personnel as the superintendent may designate are hereby authorized and directed to sell or dispose of the Surplus Property on a negotiated basis on the most favorable terms they deem obtainable.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this **28<sup>st</sup> day of 2025**, the following Commissioners being present and voting.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

#### CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), hereby certify as follows:

1. The attached copy of **Resolution No. 2025-02** (the “Resolution”) is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on **May 28, 2025** as that resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this **28<sup>th</sup> day of May, 2025**

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

Secretary of the Commission

Schedule A-Surplus District Assets

5/20/2025

5/20/2025 FC Meeting			5/28/25 Board Meeting												
Location	Facility	FATag #	Asset Class	Dept	Serial # or Notes	Asset GL #	Dep GL#	Asset/Project Description	In-Service	Addition	Disposal	Date Dispose	QTY	Purch Cost	
Kruger	Kruger	73-78	05	Kruger	Asset Tags 073-078	1476	1631 / 6740	Lobby Furni	12/1/2014		0.00		6	8,791.43	
Kruger	Kruger	427-437	05	Kruger	MBI SYSTEMS, INC	1476	1631 / 6740	Lobby Furni	5/1/2017		0.00		11	13,303.04	
Kruger	Kruger		06	Kruger	Kathy Page Feek & Installation	1481	1636 / 6750	KC Art Insta	12/1/2017		0.00		14	5,693.35	
													<b>27,787.82</b>		

Replaced with Langer remodel

Refer to attached photos



## Marketing Report for May 2025 Board Meeting

### Social Media: Apr 16 – May 19, 2025

Facebook	Instagram
Reach: 2,900 (up 26.1%)	Reach: 783 (up 360.5%)
Content Interactions: 379 (up 244.5%)	Content Interactions: 212 (up 332.6%)
Followers: 1,705 (up 11)	Followers: 278 (up 1)
Posts: 12 (down 3)	Posts: 11 (up 1)

### Events

- May 31 Edmonds School District Health and Wellness Expo 10 AM – 1 PM (Edmonds Woodway High School)
- Langer Building Celebration is June 3
  - 9 AM – 11 AM, followed by a Broker Open House from 11 AM – 1 PM
  - We expect 3-4 media outlets (My Neighborhood News, Edmonds Beacon and Latino Herald have RSVP'd)
  - Langer Clinic Displays were installed on 4/15 (see below)
  - Finalizing all aspects of the event including in person logistics, ad and branded article in the Everett Herald and Lynnwood Times
- June 19 Juneteenth Celebration at Cedar Valley Community School in Lynnwood

### Langer Clinic Displays



## Media

- [Nonprofit Showcase on Prescription-Drug-Assistance-Foundation](#)
- [Seattle Times Giving Guide Article](#)
- Two part series on current stressors impacting Latino youth mental health. Articles in English and Spanish. [Part 1](#) and [Part 2](#).
- [Health Matters story on bone health](#)
- [Nonprofit Showcase on Edmonds Waterfront Center Foot Care Program](#)
- Upcoming partner impact stories are CHC School-based dental, Boys and Girls Club (youth mental health), and Millenia Ministries (Food Security).
- [Edmonds School District hosts vaccine clinic at Verdant](#)
- [Free School Vaccination at Verdant Lynnwood | Latino Herald](#)

## Content

- The [May e-Newsletter](#) went out with the theme of Mental Health Awareness Month

## Marketing Consultant

- [C+C](#) was selected. Strong healthcare and government experience including WA State Dept of Health and WA Health Care Authority. Initial workshop scheduled for June 13.

## Marketing Intern:

- Elise Berndahl, Edmonds College student starts on June 2<sup>nd</sup>, and will take photos/video at the Langer Celebration.

## Website

- Initial redesign concept is done and moving into web development phase. The hired consultant will review the website before it launches in June 2025.

## 2025 Marketing Plan Tracker

Task	Status	% Done	Notes
Events			
Langer Building Celebration	In progress	90%	This week: email out to tenants, draft ads for Everett Herald and Save the Date postcard.
In-clinic info displays about Verdant			
Displays	Complete	100%	Both displays have been installed
Partner Impact Stories			
Build library of 10-15 partner impact stories	In progress	40%	Project Access NW, PDAF, EWC Foot care stories published. Next up are CHC (Dental in June), Millenia Ministries, Boys and Girls Club (youth mental health), Lahai Health
Media (Paid, Earned, Owned)			
20-25 paid and earned stories		55%	10 nonprofit spotlights through My Neighborhood News Network and 5 Health Matters Stories. 10 topical stories through Latino Herald tied to Verdant priorities. Four articles have published in both pubs. 1 Seattle Times Giving Guide Branded Article around April 30.
New Content			
Canopy	Complete	100%	Canopy reached households by mail 1st two weeks in March.
Marketing Consultant			
RFP	In progress	90%	4 responses received; two finalists; Decision week of 4/21/25
Website Refresh			
Updating content on back pages	In progress	80%	
Planning for new site transition	In progress	80%	