

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting - AGENDA  
March 26th, 2025  
8:00 a.m. to 10:00 a.m.

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The public can participate in person at the Verdant Community Wellness Center or join via Zoom by visiting <https://us02web.zoom.us/j/88942297873> Meeting ID: 889 4229 7873 or the call-in number is 253-215-8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00 am	---
B. Land & Enslaved People's Acknowledgement	---	8:00 am	3
C. Consent Agenda:	Action	8:01 am	4-12
1. Approval of Minutes:			
a. February 24, 2025, Special Board Meeting			
b. February 25, 2025, Special Board Meeting			
c. February 26, 2025, Board Meeting			
D. Public Comments (limit 3 minutes per speaker)	Information	8:03 am	---
E. Executive Committee Report	---	8:15 am	
1. Program Committee Chair Update			13
2. Conflict of Interest Policy			---
3. 2025 Board Meeting Calendar			14-15
F. Superintendent Report	Information	8:20 am	---
1. Marketing Update			16-18
2. Facilities Update			---
G. Program Committee Report	Information	8:35 am	
1. 2026 Funding Timeline			19
2. 2026 Funding Guidelines			20-26
3. 2025 Scoring Rubric			27-29
4. Convenings Discussion			---
H. Finance Committee Report		8:50 am	
1. February 2025 Financial Report	Information		30-39
2. Authorization of Warrants and Electronic Disbursements	Action		40
3. Resolution 2025-01: Asset Disposition	Action		41-45
4. Employee Handbook Updates	Information		46

I. Executive Session: To consider the legal risks of a proposed action of the District.	Information	9:15 am	---
J. Open Session	---	9:45 am	---
K. Public Comments (limit 3 minutes per speaker)	Information	9:45 am	
L. Commissioner Comments	Information	9:55 am	---
M. Adjourn	---	10:00 am	---

**– Land & Enslaved People’s Acknowledgment –**

We respectfully acknowledge that this meeting is being held on the traditional lands of Duwamish, Skokomish, Snohomish, Snoqualmie, and Suquamish and other Coast Salish Tribes.

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting  
Virtual via Zoom  
February 24, 2025  
5:00 p.m.-6:00 p.m.**

**Commissioners  
Present**

Carolyn Brennan, Secretary  
Deana Knutsen, Commissioner  
Jim Distelhorst, MD, Commissioner  
Bob Knowles, Commissioner  
Karianna Wilson, President

**Staff**

Dr. Lisa Edwards, Superintendent  
Riene Simpson, Director of Finance

**Guests**

Howard Thomas, HT Consulting  
Rob Weber, Carney Badley Spellman Law  
Mark Henninger, Cushman & Wakefield

**Call to Order**

The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:03 p.m. by President Wilson.

**Executive Session**

President Wilson closed the meeting for executive session to begin at 5:04 pm and will continue through 6:00 pm. This executive session is to consider the legal risks of a proposed action of the District.

Executive session began at 5:05 pm.

At 5:57pm executive session was extended for 15-minutes to 6:15pm.

At 6:15pm executive session was extended for 5-minutes to 6:20pm.

At 6:20pm executive session was extended for 10-minutes to 6:30pm.

At 6:30pm executive session was extended for 5-minutes to 6:35pm.

Executive session ended at 6:36 pm.

**Open Session**

President Wilson reopened the public meeting at 6:36pm.

**Adjournment**

The meeting was adjourned at 6:36 p.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Special Meeting  
Virtual via Zoom  
February 25, 2025  
5:00 p.m.-7:00 p.m.**

<b>Commissioners Present</b>	Carolyn Brennan, Secretary Deana Knutsen, Commissioner Jim Distelhorst, MD, Commissioner Bob Knowles, Commissioner Karianna Wilson, President
<b>Staff</b>	Dr. Lisa Edwards, Superintendent Riene Simpson, Director of Finance
<b>Guests</b>	Steve Peltin
<b>Call to Order</b>	The special meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 5:03 p.m. by President Wilson.
<b>Executive Session</b>	<p>President Wilson closed the meeting for executive session to begin at 5:13 pm and will continue through 6:58 pm. This executive session is to consider the legal risks of a proposed action of the District.</p> <p>Executive session began at 5:13 pm.</p> <p>At 6:58pm executive session was extended for 30-minutes to 7:28pm.</p> <p>Executive session ended at 7:20 pm.</p>
<b>Open Session</b>	President Wilson reopened the public meeting at 7:20pm.
<b>Adjournment</b>	The meeting was adjourned at 7:21 p.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**Hybrid: In-Person at Verdant Community Wellness Center and via Zoom**

**February 26, 2025**

**8:00 a.m.-9:30 a.m.**

**Commissioners  
Present**

Carolyn Brennan, Secretary  
 Deana Knutsen, Commissioner, Excused Absence  
 Jim Distelhorst, MD, Commissioner  
 Bob Knowles, Commissioner  
 Karianna Wilson, President

**Staff**

Dr. Lisa Edwards, Superintendent  
 Riene Simpson, Director of Finance  
 Ceil Erickson, Director of Community Impact  
 Nancy Budd, Community Social Worker  
 Kyla Morgan, Executive Assistant and Office Manager  
 Chase Toscano, Contracts Manager  
 David Lee, Interim Digital Marketing & Communications  
 Manager  
 Olia Josiah, Community Engagement Specialist  
 Humaira Barlas, Fiscal Specialist

**Visitors**

Rahel Schwartz, YMCA

**Call to Order**

The regular meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:02 a.m. by President Wilson.

**Land and  
Enslaved People's  
Acknowledgement**

President Wilson read the land acknowledgement aloud.

**Consent Agenda**

***Commissioner Distelhorst made a motion to approve all items included on the consent agenda, President Brennan seconded. Motion passed.***

Consent Agenda (E:09:25)

1. Approval of Minutes:
  - a. January 29, 2025 Board Meeting
  - b. February 18, 2025, Special Board Meeting

**Public Comment**

Rahel Schwartz, a Lynnwood resident and Program Executive for Health Equity at the YMCA, shared a public comment about her work in the community.

She has been facilitating health and wellness classes at the Verdant Community Wellness Center for the past three years. These classes were designed to support community members facing barriers to accessing health and wellness resources, including chronic disease prevention programs. In Snohomish County, communities of color often lack access to wellness programs despite experiencing disproportionately high rates of diabetes, heart disease, and cancer. To address this disparity, the classes were expanded to twice a week and now include a health club component. This program teaches participants how to make simple, affordable nutritional choices. Currently, 30-35 individuals are registered and attend regularly. Beyond improving physical health, the program also supports participants' social and emotional well-being. It provides a safe space where individuals can openly discuss their health and social needs without the burden of financial barriers, ensuring equitable access to wellness opportunities for diverse populations.

**Executive  
Committee Report**

The Executive Committee met to approve the meeting agenda. No action was taken at the meeting.

1. 2/6/25  
Strategic  
Collaboration  
Meeting

The Strategic Collaboration Committee met on February 6<sup>th</sup>. During the meeting, the committee reviewed Swedish's investment in the hospital. Their current project lists a little over \$5 million for basic maintenance in 2025. Commissioners were happy to report that all the elevators are operational. Verdant's updated strategic priorities were shared with Providence-Swedish and were well received. In the future, Providence-Swedish would like to figure out how to expand their adolescent mental health care services.

2. Updated 2025  
Board &  
Special Board  
Meeting  
Calendar

***Motion was made by Commissioner Brennan, seconded by Commissioner Wilson, and passed unanimously to approve the 2025 Board & Special Board Meeting Calendar as presented (E:10:25).***

**Superintendent  
Report**

Dr. Edwards thanked the Verdant team for their support during the Refugee and Immigrant Services Northwest pop-up event at the Verdant Community Wellness Center, which served over 225 individuals and families. The event received media coverage from *Lynnwood News*, *King 5*, and *KOW*. Concerns about ICE and mass deportation remain significant for residents.



Dr. Edwards provided an update on Value Village property demolition and cleanup. KMD Architects is under contract for the design component. The contingency attorney sent a letter to the insurance company to assess Verdant’s eligibility for a claim.

Ms. Erickson and the impact team successfully completed three Community Conversation meetings, shared the refined scope of the Verdant strategic priorities.

Verdant highlighted its 2025 marketing plan along with a project tracker (E:11:25). They finalized edits on the Marketing Consultant RFP, which is set for release next week following legal review. Commissioners requested an update on the marketing presentation, and staff will prepare an update for the March board meeting.

Commissioner Wilson inquired about the use of the partner impact story, and Mr. Lee confirmed it will be featured in *My Neighborhood News* in March, with Verdant amplifying it across their platforms. Dr. Edwards emphasized the importance of leveraging external networks for greater reach.

This meeting is Nancy Budd’s last board meeting, Dr. Edwards expressed appreciation for her 10 years of service to the community.

**Program  
Committee Report**

1. Community  
Conversation  
Themes

1. Ms. Erickson provided a high level overview of the themes of the Community Conversations that were hosted at Verdant on 2/18, 2/20, and 2/25. The goal was to come together with community partners and to listen and learn as well as share the updated 2025-2028 strategic plan. The community conversation meetings highlighted key challenges and opportunities within the local support network. Several partners highlighted the importance of bringing care directly to where people are, rather than expecting individuals to navigate complex systems to access services. This approach includes mobile dental clinics, community paramedic programs, and local resource hubs, all of which help eliminate key barriers to care such as transportation challenges, financial constraints, and lack of awareness about available services. By integrating healthcare into the community—whether through mobile units or outreach programs—individuals receive timely, accessible, and culturally appropriate care, will ultimately improve health outcomes and reducing disparities. Many families are struggling to meet basic needs, which has a significant impact on mental health. Community partners found great value in networking, exchanging information, and

2. 2025-2028  
Priorities  
Definitions

building referral connections to better support residents. There was strong interest in collaboration, with Commissioner Brennan emphasizing the importance of convening and developing an action plan that includes new organizations Verdant has not previously funded. Ms. Erickson reinforced that these meetings are just the beginning, with plans to expand efforts moving forward. Additionally, decisions at the federal level are having direct effects on community partners, underscoring the need for continued coordination and advocacy.

2. Ms. Erickson showed the updated definitions for the 2025-2028 strategic plan (E:12:25). The goal is to have an application rubric that aligns with the updated plan to present in March. Commissioner Brennan hopes that the updates can stay simple so it can go out to community partners as soon as possible. Commissioner Wilson clarified that sometimes community partners want very specific black and white information, but the board cannot define that specifically or it would exclude opportunity for some organizations to apply or fall under the umbrella.

The Verdant Partner Roundtable is on March 19<sup>th</sup> at the Verdant Wellness Center with a virtual option. There are currently 38 participants registered.

## Finance Report

Commissioner Distelhorst stepped in as chair for the finance committee report in Commissioner Knutsen's absence.

### 1. Review Financial Statements & Cash Activity

1. Ms. Simpson presented the financial reports for January 2025 (E:13:25), noting any transactions out of the ordinary, compared to prior month periods. The regular cash balance for Line 2 and Line 6 exceeds the base by \$2.9M due to pending payments for construction costs. Some balances remain unadjusted as the year-end closing process is still underway. While budget variances are typically minimal in January, adjustments were made to the amortization process. Before the audit begins, the finance team will enhance the financial presentation, as requested by the Finance Committee, to provide a clearer breakdown of program costs, including indirect costs and salaries. This will ensure a more accurate representation of total program expenses. Additionally, a correction was made to the meeting packet during the meeting, the order was disrupted after allocation. An updated version

2. Authorization of Warrants and Electronic Disbursements

will be posted online post-meeting. Lastly, Line 26 has a typo and should reflect January 2025 instead of December 2024.

2. Authorization for payment of vouchers and payroll: Warrants Reference A, No. 16755 through 16775, Warrants Reference B, No. J2833 through J2849, no warrants Reference C, and warrants Reference D No. T101 through T124 for January in the amount of \$368,361.96 were presented for approval as well as electronic disbursements in the amount of \$858,081.11 for total disbursements of \$1,226,443.07 (E:14:25).

***Motion was made by Commissioner Distelhorst, seconded by Commissioner Wilson, and passed unanimously to approve the warrants & electronic disbursements.***

3. City of Lynnwood TIF District Presentation

3. Commissioner Distelhorst provided a summary of the City of Lynnwood TIF District presentation that was presented at the February Finance Committee meeting. Tax Increment Financing (TIF) was established by the legislature in 2021 to enable cities, counties, and ports to designate specific areas for economic development by using public funds to support infrastructure improvements. The designated area must have an assessed value of less than \$200 million. Within this area, local governments can allocate increased tax revenues toward infrastructure without requiring voter approval. In Lynnwood, the City Council has the authority to establish a TIF district through a council vote. Commissioner Knutsen inquired about the potential impact on levy rates for other taxing districts. Ms. Simpson clarified that any levy assessments or increases outside of the TIF district would still require voter approval, which could present a challenge. Additionally, it is important to consider ongoing development near the property and the process of reallocating levy funds, with restoration occurring over the next 25 years. The TIF district is currently under formal review by the Department of Commerce, with final approval expected in June.

**Public Comments**

None.

**Commissioner Comments**

Commissioner Knowles shared that Program Committee has had good conversations around the new priorities and they are looking forward to elevating their role as conveners to find new ways to create access to care.

Commissioner Distelhorst shared that some public health agencies have had to close their doors due to impacts of federal funding and he would like the District to remain aware of those impacts in this community.

Commissioner Brennan would like to thank the staff for their hard work for the people of the District.

Commissioner Wilson directly thanked Ms. Budd for her hard work for Verdant and congratulated Ms. Morgan on her engagement.

**Adjournment**

The meeting was adjourned at 9:04 a.m. by President Wilson.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



## **2025 Officers & Committee Nominations**

- President – Karianna Wilson
- Secretary – Carolyn Brennan
- Executive Committee – Karianna Wilson (Chair), Carolyn Brennan
- Finance Committee – Deana Knutsen (Chair), Jim Distelhorst, MD
- Program Committee – Bob Knowles (Chair), Carolyn Brennan
- Strategic Collaboration Committee – Karianna Wilson (Chair), Carolyn Brennan



## 2025 Board and Special Board Meeting Calendar- DRAFT for approval 3-26-2025

	<u>Date/Time</u>	<u>Commissioners</u>
<b><u>January 2025</u></b>		
Board Strategic Planning	Tuesday, 1/21/25, 5:00 to 8:00 PM (Location TBD)*	All
Board Meeting	Wednesday, 1/29/2025, 8 to 10:00 AM	All
<b><u>February 2025</u></b>		
Special Boarding Meeting	Tuesday, 2/18/25, 5:00 to 6:00 PM*	All
Special Boarding Meeting	Monday, 2/24/25, 5:00 to 6:00 PM*	All
Special Boarding Meeting	Tuesday, 2/25/25, 5:00 to 7:00 PM*	All
Board Meeting	Wednesday, 2/26/25, 8:00 to 10:00 AM	All
<b><u>March 2025</u></b>		
Board Meeting	Wednesday, 3/26/25, 8:00 to 10:00 AM	All
<b><u>April 2025</u></b>		
Board Meeting	Wednesday, 4/23/25 8:00 to 10:00 AM	All
<b><u>May 2025</u></b>		
Special Board Meeting	Monday, 5/5/25, 5:00 to 8:00 PM	All
Board Meeting	Wednesday, 5/28/25, 8:00 to 10:00 AM	All
<b><u>June 2025</u></b>		
	Funding Cycle opens June 2 <sup>nd</sup>	
Board Meeting	Wednesday, 6/25/25, 8:00 to 10:00 AM	All
<b><u>July 2025</u></b>		
Board Meeting	Wednesday, 7/23/25, 8:00 to 10:00 AM	All
<b><u>August 2025</u></b>		
	Commissioner Scoring 8/4/25 to 9/5/25	
Board Meeting	Wednesday, 8/27/25, 8:00- 10:00 AM	All

**September 2025**

<b>Funding Application Review</b>	<b>Wednesday, 9/10/25 5:00 to 8:00 PM*</b>	<b>All</b>
<b>Funding Application Review</b>	<b>Wednesday, 9/22/25 5:00 to 8:00 PM*</b>	<b>All</b>
Board Meeting	Wednesday, 9/24/25, 8:00 to 10:00 AM	All

**October 2025**

<b>2025 Budget Meeting</b>	<b>Wednesday, 10/16/25, 6:00 to 8:00 PM *</b>	<b>All</b>
Board Meeting	Wednesday, 10/22/25, 8:00-10:00 AM	All

**November 2025**

Board Meeting	Wednesday, 11/19/25, 8:00 to 10:00 AM	All
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**December 2025**

<b>Board Retreat</b>	<b>Tuesday, 12/2/25, 4:00 to 8:00 PM*</b>	<b>All</b>
Board Meeting	Wednesday, 12/17/25, 8:00 to 10:00 AM	All

## Marketing Report for Mar 2025 Board Meeting

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### Social Media: Feb 18 – Mar 18, 2025

We have increased the number of social media posts that promote partner programs and events.

Facebook	Instagram
<b>Reach:</b> 1,300 (down 27.7%)	<b>Reach:</b> 559 (up 10.0%)
<b>Content Interactions:</b> 104 (down 17.4%)	<b>Content Interactions:</b> 73 (up 7.4%)
<b>Followers:</b> 1,692 (up 12)	<b>Followers:</b> 277 (up 14)
<b>Posts:</b> 17 (up 5)	<b>Posts:</b> 14 (up 4)

### Events

- Planning has begun for the Langer Building Celebration
  - Date in May TBD
  - Displays are being manufactured
  - Initial email to tenants has been sent
  - Specs on ad and branded article in the Everett Herald gathered

### Media

- The impact [story](#) on Project Access Northwest was published and posted on the Verdant website. The next story will feature Prescription Drug Assistance Foundation in April. Also in progress are gathering stories from CHC (Dental or SBHC), Boys and Girls Club (youth mental health), Edmonds Waterfront Center (Foot Program), and Millenia Ministries (Food Security).
- Latino Herald: finalized proposal for 10 stories in 2025 relevant for Verdant's strategic plan including one profile of Verdant. Articles in English and Spanish. The first story should publish the 1<sup>st</sup> week in April and the second two weeks after that.
- Seattle Times branded article will publish in the Giving Guide Edition at the end of April.

### Content

- Canopy/2024 Impact report reached households by mail the first two weeks in May.
- Production began on the two information displays for the Langer Building. We also are working on plaques and branding for the doors.



- The [March e-Newsletter](#) featured a summary of recent partner conversations and highlighting VPR on March 19
- Cleanup and text updates have been made on the current Verdant website to remove outdated info and messaging.

#### Consultant

- A refined RFP scope for Public Relations and Marketing Communications services was sent to three firms. We expect to receive responses by 3/26, will check references and make a final decision by 3/28.

#### Website

- The redesign of the home page, back pages and partner impact page are nearing a final mock up (by 3/31), which will need to be reviewed and approved prior to implementation.

#### Press Mentions This Month

[A successful tip-off for Cops vs. Youth basketball games](#)








[Nonprofit Showcase: Project Access Northwest](#)

[“Inspire and uplift”: Project Girl conference at Verdant Wellness Center](#)

## 2025 Marketing Plan Tracker

Task	Status	%Done	Notes
Events			
Langer Building Celebration	In progress	35%	Event planning and co-marketing activities with Providence Swedish related to re-opening celebration. This week: email out to tenants, draft ads for Everett Herald and Save the Date postcard.
In-clinic info displays about Verdant			
Displays	In progress	80%	Manufacturing in progress
Partner Impact Stories			
Build library of 12-15 partner impact stories	In progress	8%	Project Access NW story published 3/7. PDAF is next up for April. We reached out to the following partners and have agreement they will provide info for an impact story: CHC (Dental or SBHC), Boys and Girls Club (youth mental health), Edmonds Waterfront Center (Foot Program), Millenia Ministries
Media (Paid, Earned, Owned)			
20-25 paid and earned stories		5%	10 nonprofit spotlights through My Neighborhood News Network and 5 Health Matters Stories. Secured proposal for 10 topical stories through Latino Herald tied to Verdant priorities. First two articles slated for early April and two weeks later. 1 Seattle Times Give Big Branded Article around April 30.
New Content			
Canopy	In progress	100%	Canopy reached households by mail 1st two weeks in March.
Marketing Consultant			
RFP	In progress	80%	Sent to 3 consultants on 3/19. Responses by 3/26; Decision by 3/28
Website Refresh			
Updated Home Page Template	In progress	90%	
Template for subpages	In progress	70%	
Template for partner impact page	In progress	70%	
Update text on current website	In progress	100%	Refreshed messaging in several places to be more clear and align better to new strategic plan.

## Verdant Health Commission 2026 Funding Cycle: Timeline DRAFT

	2026 Funding Cycle	Dates	
	Community Conversations – lunch meetings with community partners <b>Dates:</b> <ul style="list-style-type: none"> <li>Tuesday, February 18<sup>th</sup></li> <li>Thursday, February 20<sup>th</sup></li> <li>Tuesday, February 25<sup>th</sup></li> </ul>	February 2025	
	Update Application Materials <ul style="list-style-type: none"> <li>April 1st first draft of revisions to Funding Guidelines, Application, Scoring Rubric</li> <li>Share revisions at Committee Meetings 4/9, 4/14, 4/16</li> <li>May 1st finalize revisions</li> <li>May 5th – May 16th Fluxx testing and proofing</li> <li>May 19<sup>th</sup> – May 30th Update website, Fluxx</li> </ul>	March - May 2025	
	<b>Application Opens</b>	<b>Monday, June 2, 2025</b>	
	Verdant 2026 Funding Opportunity Information Session for Prospective Applicants (60 minute webinar)	Friday, 6/6/2025 10:00am	
	Verdant 2026 Funding Opportunity Information Session for Prospective Applicants (60 minute webinar)	Wednesday 6/25/2025 3:00pm	
	On-site or virtual technical assistance	Tuesday, 7/1/2025 10:00am – 2:00pm	
	On-site or virtual technical assistance	Wednesday, 7/9/2025 11:00am – 3:00pm	
	<b>Application Closes at 5:00pm</b>	<b>Friday, July 11, 2025</b>	
	Staff Review	7/14/2025	8/1/2025
	Commissioner Review and Scoring	8/4/2025	9/5/2025
	All Commissioner Application Review Meeting	Wednesday, 9/10/2025 5:00pm – 8:00pm	
	All Commissioner Application Review and Finalize Funding Decisions	Monday 9/22/2025 5:00pm – 8:00pm	
	Monthly Board Meeting	Wednesday, 9/24/2025 8:00am – 10:00am	
	Applicants Notified and Contracts Signed	9/24/2025	10/31/2025
	Contract Term	1/1/2026 – 12/31/2026	



# Funding Guidelines

## Annual Funding Cycle

(Updated: March 2025)

### Overview

Since its inception, the Verdant Health Commission has invested in programs that improve the health and well-being of South Snohomish County residents. Our funding has expanded access to essential healthcare services, strengthened mental health support for youth and families, and fostered community-based solutions. As a program of Public Hospital District No. 2, Snohomish County, we are governed by a board of voter-elected commissioners. To learn more about our board, please refer to our [Staff and Board](#) page.

Information about Verdant Health Commission's history, mission, vision, and priorities can be found on the [About Verdant](#) page.

In 2026, Verdant Health Commission will invest in two priority areas.

- Child, Adolescent and Young Adult Mental Health
- Access to Direct Healthcare Services

Verdant is committed to ensuring that funded programs achieve meaningful results. Funded partners are required to submit a mid-year and final report outlining key milestones, and measurable outcomes. These reports help track the impact of our investments and provide insights for continuous improvement.

### Timeline and Contract Terms

Verdant Health Commission hosts an annual funding cycle and awards twelve months of funding to selected recipients. The contract term is January 1, 2026 – December 31, 2026.

### FUNDING OPPORTUNITY AT-A-GLANCE

**Purpose:** To provide financial investments in organizations in South Snohomish County that advance Verdant's mission to address the two priority areas set by our board of commissioners: 1) Child, Adolescent, and Young Adult Mental Health; and 2) Direct Healthcare Services.

#### Eligible Applicants:

- Must be recognized as a tax-exempt 501c3 or 170(b)(1), other government entity and/or federally recognized tribe, or be fiscally sponsored by another tax-exempt organization
- Organization serves residents of South Snohomish County (page 2)
- Our priority is to fund direct costs for program delivery

Questions? [Grants@verdanthealth.org](mailto:Grants@verdanthealth.org)

Key Dates	
Monday, June 2, 2025	Online Application Opens
Friday, July 11, 2025 5:00pm	Application Deadline
Wednesday, September 24, 2025	Funding Decisions Made

## Priority Areas

### **Investing in Child, Adolescent, and Young Adult Mental Health**

Mental health is a critical component of youth development. When young people have the support that they need to build strong social connections and emotional resilience, they are better equipped to thrive—both now and in adulthood. In Washington, youth mental health outcomes continue to decline, ranking among the worst in the country. Without intervention, these challenges will have lasting impacts on educational achievement, economic mobility, and overall well-being.

While clinical provider shortages remain a challenge, other trusted individuals—such as parents, caregivers, educators, and peers—can be trained to recognize signs of distress and connect youth to appropriate support. By increasing the number of trained supporters, we can enhance prevention efforts, improve early intervention, and ensure that more young people receive the care they need when they need it.

Verdant is committed to investing in solutions that address mental health concerns during development and strategically expand access to care into early adulthood. Our funding supports programs that support youth and young adults ages (5 - 25):

#### **Expand Access to Mental Health Care**

Increase the capacity of existing mental health providers, leverage teletherapy and individual and group therapist models to ensure timely support for more young people.

Encourage innovative therapeutic programs that equip peers, caregivers and educators with tools to recognize and respond to mental health concerns.

Our Goal: To improve youth mental health outcomes and increase access to timely services for young people and their families.

## Investing in Direct Healthcare Services

Access to essential healthcare services is a fundamental need for all residents of South Snohomish County. Verdant seeks to increase access to primary, preventative, and urgent healthcare services to improve community health outcomes.

Verdant is committed to investing in programs that deliver direct healthcare services to residents. By strengthening these critical healthcare access points, we aim to improve health outcomes and support the community where they are.

### Improve Access to Healthcare

Deliver healthcare directly to residents in community settings, providing health screenings, preventative care and essential dental services.

Increase access to virtual health care provider appointments, ensuring more residents can connect with healthcare providers regardless of location.

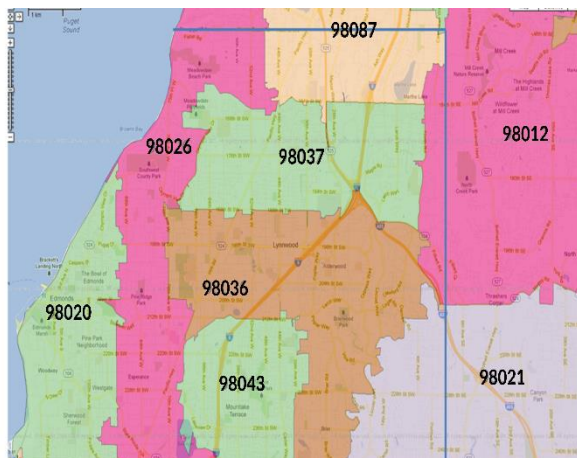
Increase capacity of traditional and school-based healthcare programs to provide routine medical and dental services to ensure early detection and treatment of health conditions.

**Our Goal:** To enhance the array of direct healthcare services available for all, ensuring that every resident of South Snohomish County has the opportunity to achieve better health outcomes.

## Verdant Service Area

Verdant's Service Area is the service area for Public Hospital District #2 Snohomish County and includes the cities of Brier, Edmonds, Lynnwood, Mountlake Terrace, Woodway, parts of Bothell, and unincorporated Snohomish County. Verdant's service area boundaries are similar to the Edmonds School District, and includes the following zip codes:

Edmonds/ Woodway Lynnwood	98020, 98026
	98087, 98037
Brier	98036
Bothell	98012, 98021
Mountlake Terrace	98043



## Funding Guidelines

### Eligibility

To be eligible to apply, applicants must be able to demonstrate each of the following:

- **Charitable Status.** Applicant must be an organization with tax-exempt status of 501c3 or 170(b)(1), other government entity and/or federally recognized tribe, or be fiscally sponsored by another tax-exempt organization.
- **Commitment to Serving Residents of South Snohomish County.** The proposed project serves the residents of South Snohomish County.
- **Strategic Alignment.** Funding requests must be aligned with either Child, Adolescent, and Youth Adult Mental Health or Direct Health Care Services.
- **Non-Discrimination Policy.** The organization does not unlawfully discriminate in its employment practices, volunteer opportunities, or the delivery of programs or services, based on race, color, religion, gender, gender identity/expression, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by law.
- **Application is Complete.** Applicants are required to submit through the online portal and provide all required documents.

### Funding Limitations

Verdant does **NOT** fund the following:

- Requests for individuals, pledges, sectarian or religious purposes, political lobbying/campaigns, major capital expenditures, and scholarship funds.
- Subcontracting is not allowed without the written consent of Verdant not less than 15 days prior to the date of any proposed assignment.

### Funding Criteria

We prioritize investing in programs that meet the following criteria:

- Aligns with Verdant Health Commission's priority areas.
- Funds must be used to serve South Snohomish County residents (see district map)
- Provides direct services to individuals and families in our community.
- Delivers high quality programs and achieves goals.
- Coordinates/collaborates with other organizations to reduce or eliminate duplication of services.
- Maintains operations and services over the long term, showing clear plans for sustainability.
- Demonstrates a commitment to fiscal responsibility through established financial practices. For programs still developing their financial infrastructure, we expect a clear outline of how they intend to manage funds and monitor their budgets effectively.

### Award Term

Verdant awards funding for a one-year term. Funded partners must reapply on an annual basis for subsequent funding. There is no guarantee of funding in subsequent years, and all applications are reviewed and approved on an annual basis

## Request Amounts

There is no minimum or maximum request amount and award amounts vary by organization and project. The average award in 2025 was \$100,000. Given the increasing competitive nature of funding, not all requests will be approved, and some requests may be approved for partial funding.

## Application Questions

**Below are the narrative questions in the online application:**

### Opportunity / Community Need (20%)

1. Describe the community need for this program.
  - a. Provide specific local data, trends or qualitative evidence (e.g., community surveys) demonstrating the need.
  - b. If this is an existing program, provide data or examples demonstrating its impact. How has it improved outcomes for the population you are serving.
2. How does this program directly impact the selected Verdant priority area?

### Community Impact (40%)

3. Select the zip codes served by this proposed program or service: 98020, 98026, 98087, 98037, 98036, 98012, 98021, 98043
4. Explain how this program serves residents of South Snohomish County. Describe the demographics of those served (age, income level, insurance status, etc.) and explain how people learn about your services.
5. Will the program serve individuals who are uninsured or underinsured? Yes or No

### Desired Outcomes (15%)

6. How will you measure the success of this program? What specific metrics or indicators will you track, and how will you gather the necessary data?
7. Are there any additional outcomes you plan on measuring that are not captured above? If so, please use the box below to describe what additional outcomes you plan on measuring and how.

### Collaboration and Implementation (25%)

8. How does your program complement or differ from existing services in the community? Describe your efforts to coordinate with other community partners providing similar services.
9. Are there key partners supporting this program? Who are they and what are their roles?
10. Do any of the included partners provide facilities or support that are critical to meeting your outcomes? If so, you will be required to upload a letter of support from each partner in the Documents section below.
11. What are your plans to sustain the program beyond this funding period?
12. How will this program be staffed and what is the organizational capacity to support this program?

### Budget



Budget table provided for following line items: Personnel, Direct Program Costs and Indirect (8%)

13. Provide a list of other funding sources supporting this program. List the name of the organization and dollar amount of funding received as well as potential sources of funding.

#### Required Documents\*

- A. List of organization's Board of Directors with their affiliations, and
- B. Form 990 or Form 990 EZ that you most recently filed (if applicable), and
- C. Financial Statements for applicants with revenue \$3 million and above:
  - ✓ Audited Financial Statements for most recent fiscal yearend. This includes the required financial statements and footnotes.

or
- D. For applicants with revenue under \$3 million:
  - ✓ Financial Statements listed below for most recent **two calendar or fiscal years** either prepared by an outside accounting or bookkeeping firm or the entities own internally generated management reports are acceptable:
    - Statement of Net Position (Balance Sheet)
    - Statement of Revenue, Expenses and Changes in Net Position (Profit and Loss)

\* Exception to financial statement requirements: Municipal or government agencies are not required to submit financial statements if they are a recognized state, local or county entity.

## Budget Terms

### Personnel Costs

- Personnel costs include the salary and benefits of organization staff supporting the program. Utilize the notes section of the application to indicate full-time equivalents, roles, or other information to explain the budget request.

### Direct Costs

- Direct costs are those allocated to a specific program, such as salaries for program staff and materials required for the project. These costs would not be incurred if not for the existence of the program being funded.
- Minor capital costs are allowed up to \$5,000 in aggregate with useful life of more than one year.

### Indirect Costs

- Verdant recognizes that the administrative functions such as facilities, IT, HR, and others are critical to the success of any organization. For the purposes of our contract budgets, indirect costs refer to those costs that are not specifically allocated to the funded scope of work or function of the funded program and/or those that are allocated to support multiple programs/locations. ***Verdant's allowable indirect cost rate is 8% of the total amount requested.***

## Review Process

There are three stages to the review process:

- **Staff Compliance Review:** Staff will review all proposals to ensure:

- Applicant eligibility
- Application completeness
- Priority alignment
- **Financial and Program Due Diligence Review:**
  - Financial due diligence by the Verdant Finance team includes a review of the financial information. Verdant recognizes that small and new organizations may have fewer resources and less mature reporting systems, however it is important for all applicants to demonstrate a commitment to financial recordkeeping.
- **Commissioner Review and Scoring:**
  - Verdant’s board of commissioners review and score applications based on criteria. Review of programmatic information follows a weighted scoring rubric that considers:

Community Need 20%	Community Impact 40%	Desired Outcomes 15%	Collaboration and Implementation 25%
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## Decision Making Process

While the value of every application is evident, Verdant can only award within available resources. This means that not every application received is awarded and some may be approved for partial funding. Verdant anticipates 2026 to be a highly competitive year.

The board reviews all applications and makes all decisions on funding. Approval of funding occurs at regularly scheduled public board meetings (dates published on Verdant website).

For approved applicants, the Community Impact team will reach out to partners to finalize contracts and give an overview of reporting and payment processes. If an application is not approved for funding, applicants can submit a new application in the next funding cycle. The Community Impact team will be available to meet with declined partners to discuss future opportunities.

## **Draft Scoring Rubric 2026 Funding Cycle**

Please provide a rating for each category with a score of 1-3,

3- Strongly agree

2- Moderately agree

1- Do not agree

Please Save before Submitting.

If you are unable to submit, please scroll back to the top of the form to determine if there is an error message precluding you from proceeding.

### **1. Opportunity/Community Need:**

**1a.** The applicant's program aligns to one of Verdant's priority areas.

3- Strongly agree

2- Moderately agree

1- Do not agree

**1b.** The applicant defines the community need for the proposed program and provides data and qualitative evidence specific to South Snohomish County.

3- Strongly agree

2- Moderately agree

1- Do not agree

Optional Comments

Weighted Score: 20%

### **2. Community Impact:**

**2a.** The applicant clearly describes the population to be served by the program, and that its participants reside within the Verdant service area.

3- Strongly agree

2- Moderately agree

1- Do not agree

**2b.** The applicant clearly demonstrates a strong, lasting impact based on our priority areas.

3- Strongly agree

2- Moderately agree

1- Do not agree

Optional Comments

Weighted Score: 40%

### **3. Desired Outcomes:**

**3a.** The applicant has clearly defined success indicators with measurable goals and a plan for data collection.

3- Strongly agree

2- Moderately agree

1- Do not agree

Optional Comments

Weighted Score: 15%

### **4. Collaboration & Implementation:**

**4a.** The applicant clearly explains how their services are distinct from others or how they partner with other community organizations providing similar services.

3- Strongly agree

2- Moderately agree

1- Do not agree

**4b.** The applicant identifies key partners and describes their role in supporting the proposed program. If the program's success is dependent on key partners, the proposal includes the required letters of support.

3- Strongly agree

2- Moderately agree

1- Do not agree

**4c.** The organization has the capacity to provide the proposed program.

3- Strongly agree

2- Moderately agree

1- Do not agree

**4d.** The organization has a plan for sustaining the program post-funding.

3- Strongly agree

2- Moderately agree

1- Do not agree

**4e.** The proposed budget is complete, reasonable, and supports the proposed program.

3- Strongly agree

2- Moderately agree

1- Do not agree

Optional Comments

Weighted Score: 25%

Overall Comments

**Funding Recommendation:**

Would you recommend funding of this application?

Weighted Total Score: 100%

Balance Sheet				
As of January 2025 & February 2025				
	1/31/2025	2/28/2025	Month Change	Comments:
Ref ASSETS				
1 Current Assets-				
2 Cash Balance	4,486,415	4,161,018	(325,397)	Excess over operating cash requirement of \$2.9M is for pending construction costs
3 Accounts Receivable	17,364	(2,463)	(19,827)	
4 Other Current Assets-				
5 Clearing Account	7,411	7,411	-	Receivable for 2023 FUTA tax refund in process with Paychex-still in process
6 Investments/Reserve	60,907,228	61,577,423	670,195	Increase over January 2025 is monthly reserve funding of \$229k and investment returns
7 Prepaid Expenses	321,169	291,004	(30,165)	Prepaid Prop & Casualty Insurance; Broker commissions for PSG & Swedish tenant lease renewals 7/1/24 and other operating expenses. Change is amortization of expenses
8 M&O Tax Levy Receivable	284,711	503,217	218,506	Outstanding levy collections at 12/31/2024
9 Short Term Lease Receivable	3,941,448	3,941,448	-	GASB 87 Balance forward from 12/31/2023-YE 2024 adjustment not yet recorded
10 Subtotal Other Current Assets	65,461,966	66,320,502	858,536	
11 Total Current Assets	69,965,745	70,479,057	513,312	
12 Long Term Assets-			-	
13 Fixed Assets-Net of Depreciation	25,535,086	25,683,310	148,224	Includes construction in progress of \$6.2MM-Including All costs associated with Kruger/Langer Refresh
14 Tenant Improvements-Net of Amortization	62,526	61,709	(818)	Net Balance in unamortized tenant improvements (EMC & Swedish Clinic new leases dated 7/1/2024)
15 Lease Receivables-LT Lease and Interest Receivable	255,399,367	255,399,367	-	GASB 87-LT rent receivable Balance forward from 12/31/2023-YE 2024 adjustment not yet recorded
16 TOTAL ASSETS	350,962,724	351,623,443	660,719	GASB 87: No interim monthly adjustments are being made to the financial statements for the impacts on lease and interest revenue. A single adjustment is recorded at year end December 31.
LIABILITIES & NET POSITION				
17 Current Liabilities-				
18 Accounts Payable & Unclaimed Property	83,835	51,905	(31,930)	
19 Credit Cards	6,547	5,264	(1,284)	
20 Tenant Prepaid Rents	1,019,880	1,060,625	40,745	March prepaid rents for Hospital, Swedish Clinics and other tenants paid by 2/28/25
21 Other Payables & Accruals	448,696	323,506	(125,190)	Business Taxes, Accrued Operating Expenses, Tenant Security Deposits
22 Construction Retainage	220,085	228,826	8,741	Retention on construction invoices at 5%
23 Accrued Salary & Benefits	74,867	84,654	9,787	
24 L&I Self-Insured Reserve	125,000	125,000	-	Contingency reserve for self funded L&I claims and pension adjustments. Set at \$125k.
25 Total Current Liabilities	1,978,910	1,879,779	(99,131)	
26 Long Term Liabilities-				
27 Deferred Inflow of Resources	246,567,594	246,567,594	-	GASB 87 balance forward at 12/31/23
28 Total Long Term Liabilities	246,567,594	246,567,594	-	
29 TOTAL LIABILITIES	248,546,504	248,447,373	(99,131)	
30 NET POSITION	102,416,220	103,176,070	759,850	
31 TOTAL LIABILITIES & NET POSITION	350,962,724	351,623,443	660,719	

Denotes accounts impacted by GASB 87 Lease Standard Adjustments through 12/31/2023--

\*\*Note the 2024 results are still preliminary with the GASB Lease adjustments yet to be made; once adjusted this will impact the rollforward balance sheet figures reflected on these reports.\*\*

## Statement of Income

Months Ending January 2025 &amp; February 2025

Ref	Month of January 2025	Month of February 2025	Month Change Inc/(dec)	Comments:
<b>1 Operating Revenue</b>				
2 Cash Lease Revenues (Base, CAM, Taxes)	1,084,612	1,068,881	(15,730)	Tenant Bill Backs January 2025
3 Deferred Rent Adjustments	-	-	-	
4 Award Repayments	-	-	-	
<b>5 Total Operating Revenue</b>	<b>1,084,612</b>	<b>1,068,881</b>	<b>(15,730)</b>	
<b>6 Program Funding and Operating Expenses</b>				
<b>7 Programs</b>				
<b>8 Program Funding-All Categories</b>	<b>634,816</b>	<b>506,003</b>	<b>(128,813)</b>	Includes All Program Payments, External Awards & Internal program costs. Effective January 1 award cycle, calendar year 2025 awards. Month variance explanation: January includes 6 month payments for CHART and VOA 211 and transitional housing programs
<b>9 Operating Expenses</b>			-	
10 Salaries, Benefits & Contracted Staff	131,581	129,639	(1,941)	
11 Professional Development/Planning	169	356	186	
12 Professional Services	65,250	81,035	15,784	February progress billing on 2024 audit; Legal and Strategic Planning Facilitation
13 Purchased Services	60,792	70,653	9,861	Regular recurring services for properties; including janitorial, landscape, parking lot maint; & security. February included 2 months of parking lot deicing services
14 Supplies, Postage, Dues, Software Subscriptions	10,371	19,489	9,118	
15 Repairs, Maintenance & Insurance	30,422	42,119	11,697	February Elevator repairs at both Kruger and Wellness Center; maint contract renewals
16 Utilities	17,921	19,735	1,814	
17 Business Taxes	4,994	5,869	875	B&O and Leasehold Taxes
18 Marketing	187	7,153	6,966	February; Impact report costs, \$5k article publications
19 Election Fee	-	-	-	
19 Depreciation	85,661	77,274	(8,387)	
20 Amortization	818	818	-	
21 Contingency		9,218	9,218	Lynnwood Event Center-cancelled 2024 event
<b>22 Total Operating Expenses</b>	<b>408,165</b>	<b>463,357</b>	<b>55,191</b>	
<b>23 Total Program and Operating Expenses</b>	<b>1,042,982</b>	<b>969,360</b>	<b>(73,622)</b>	
<b>24 Net Operating Income (Loss)</b>	<b>41,630</b>	<b>99,521</b>	<b>57,891</b>	<b>Net Operating Income February 2025-\$99,521</b>
<b>25 Other Income (Expense)</b>			-	
26 Other Income	869	-	(869)	
27 Self Funded L&I Reimbursements			-	
28 Self Funded L&I Expenses	(833)	(3,745)	(2,911)	February; outstanding pension assessment for claimant
29 Levy Income	223,035	223,035	-	Monthly Levy Revenue (straight line)
30 Bad Debts Expenses	-	-	-	
<b>31 Net Income (Loss) after Levy Income</b>	<b>264,701</b>	<b>318,812</b>	<b>54,111</b>	Net Income after Other Income/Expense Month of February \$318,812
<b>32 Investment Income-Net of Unrealized Gains (Losses)</b>			-	
	289,727	441,038	151,311	Details: February 2025: \$198,512 interest; Realized Gain \$30,896 Unrealized Gain \$211,629 ;Total \$441,038
<b>33 Net Income (Loss)</b>	<b>554,428</b>	<b>759,850</b>	<b>205,422</b>	<b>Net Income Month of February 2025 \$759,850</b>

2024 GASB Adjustments and additional year end accruals to operating expenses are not yet reflected in the December preliminary December figures

# PHD #2 Snohomish County-Verdant Health Commission

## Statement of Income-Actual v Budget Month and YTD Ending February 2025

	Month V Budget				YTD Vs Budget			Notes
	February 25 Actual Month	February 25 Budget Month	Month Fav (Unfav) Variance		February 25 Actual YTD	February 25 Budget YTD	YTD Fav (Unfav) Variance	
1 Income								
2 Operating Revenue-	1,068,881	1,066,522	2,359	F	2,153,493	2,133,044	20,449	F 1. A
3 Expenses								
4 Program Expenses-All Categories	506,003	506,279	276	F	1,140,820	1,141,500	680	F 3
5 Operating Expenses & Contingency	385,265	283,642	(101,623)	U	706,952	555,597	(151,354)	U 4
6 Depreciation & Amortization	78,091	116,687	38,596	F	164,570	233,374	68,804	F
7 Total Expenses	969,360	906,608	(62,752)	F	2,012,341	1,930,471	(81,870)	F
8 Operating Income (Loss)	99,521	159,914	(60,392)	F	141,151	202,573	(61,421)	U
9 Levy and Other Non Operating Income (Expense)								
10 Other Income	-	-	-	F	869	-	869	F
11 Levy Income	223,035	223,035	(0)		446,070	446,070	-	F 1. B
12 Investment Income-Net of Unrealized Gains (Losses)	441,038	149,159	291,879	U	730,765	298,318	432,447	F
13 Self Funded L&I Reimbursements	-	-	-		-	-	-	1
14 Self Funded L&I Expenses	(3,745)	(2,170)	(1,574)	U	(4,578)	(4,341)	(237)	U 5
15 -	-	-	-		-	-	-	
16 -	-	-	-		-	-	-	
17 Net Income (Loss) After Other Income	759,850	529,937	229,913	U	1,314,278	942,619	371,658	F Denotes key variance drivers
YTD 2024					784,095			

### 1. A Revenues-Operating

**Lease Income** - Reflects base, CAM-adjusted to 2025 rates and any tenant specific bill backs not in CAM.

\*\*\*GASB 87 adjustments for lease and interest income are not recorded on an interim basis. These adjustments are made at year end only and are not yet recorded as of this preliminary close.

**Award Repayments** - \$0

Budget Variance is due to tenant bill backs that are not budgeted.

### 1. B Revenues-Non Operating

**Levy Income**-2025 Rate of \$223k per month;

**Investment Income**-The District does not budget for market gains or losses only interest income. Details for YTD February 2025: Interest Income: \$413,391, Realized Gain \$34,818 Unrealized Gain \$282,556

### 2. GASB 87 Lease and Interest Income

This standard was implemented retroactive to 2021 at the end of 2022. Annual revenue (lease and interest) entries related to the GASB 87 standard **are not recorded on an interim basis** to the internal management use financials so as not to distort the interim financials and budget reviews. All adjustments are made at year end. The previously issued 2023 draft statements have been adjusted for 2023 GASB lease entries and the 2024 balances forward reflect adjustments through year end 12/31/2023. **The 2024 lease adjustments to financials have not been made as of this preliminary close.**

### 3. Expenses-All Program: This includes

External awards--(Competitive, CHART, VOA 211, Superintendent Discretionary) \$1810 over budget

Internal Programs--(Nutrition, Multicultural, Mental Health, and Outreach) \$2668 under budget

Net \$680 under

Both variances are timing

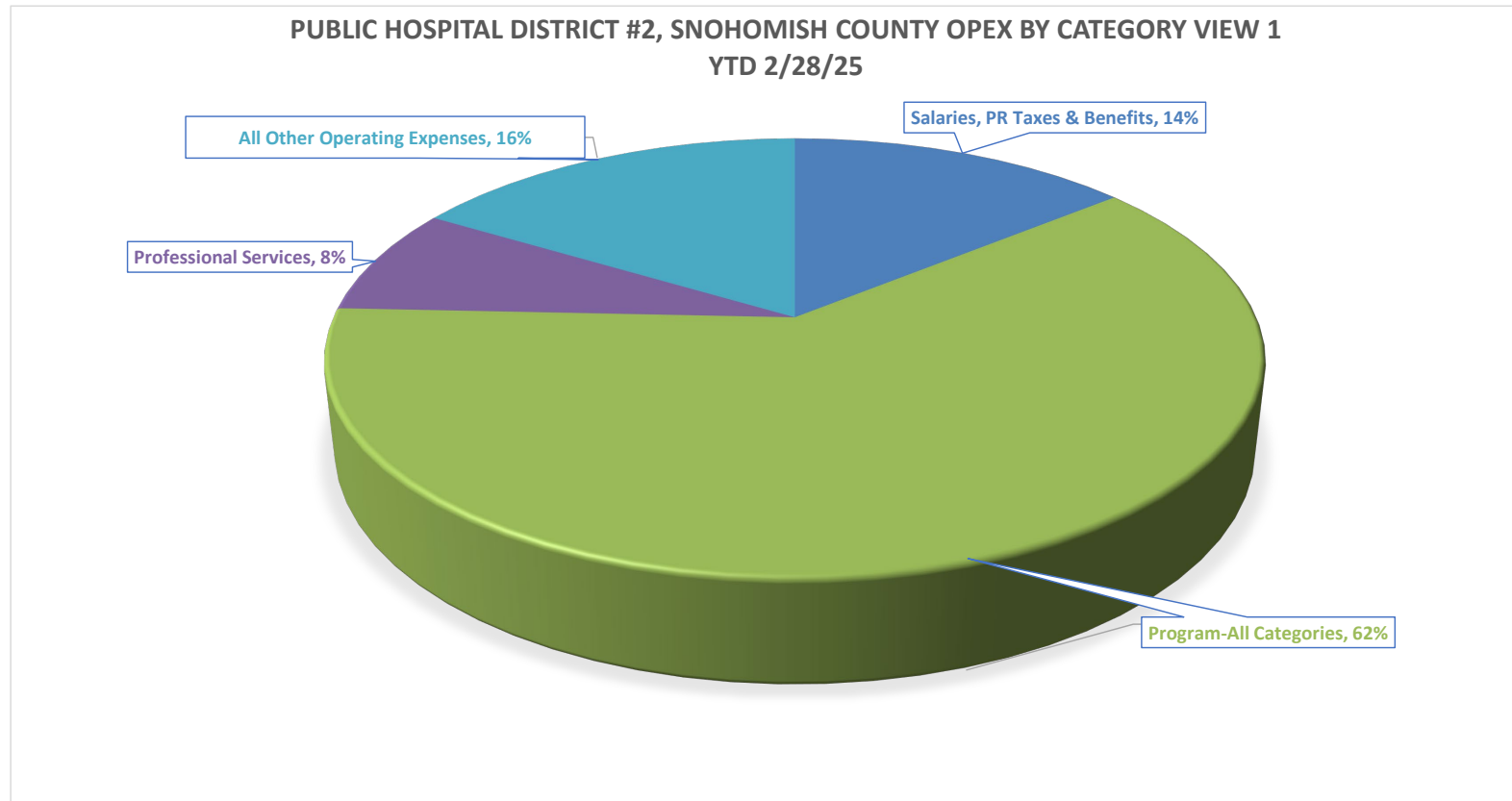
### 4. Expenses-Operating

YTD **total operating** expenses excluding program and depreciation costs are over budget by \$151k for 2 months ending 2/28/25. This is unusual this early in the budget cycle. The primary drivers are legal and professional services \$42k that were not anticipated or budgeted for 2025. Repairs and maint, \$33k (elevator repairs Kruger and Wellness Center)--this variance should level out as the YTD budget increases; parking lot services, deicing etc., \$20k; This increased expense over 2024 and budget is being researched. Landscaping special project, tree removal Kruger of \$7k was not budgeted. Lastly the District incurred a facility rental fee of \$10k from Lynnwood Convention Center for a cancelled 2024 event.

Depreciation is underbudget as it was anticipated Kruger Clinic costs would be capitalized and depreciated by 1/1/2025 increased depreciation expense is in the budget; Project is not yet complete so the expense is not yet being incurred. Depreciation expense will be recorded when the project is complete.

**5. Expenses-LNI Self Insured** -\$2911 pension fund adjustment; admin fees \$1666





**View 1-Prof Services, Salaries and Benefits, All Other Operating, expressed as total of all expenses**

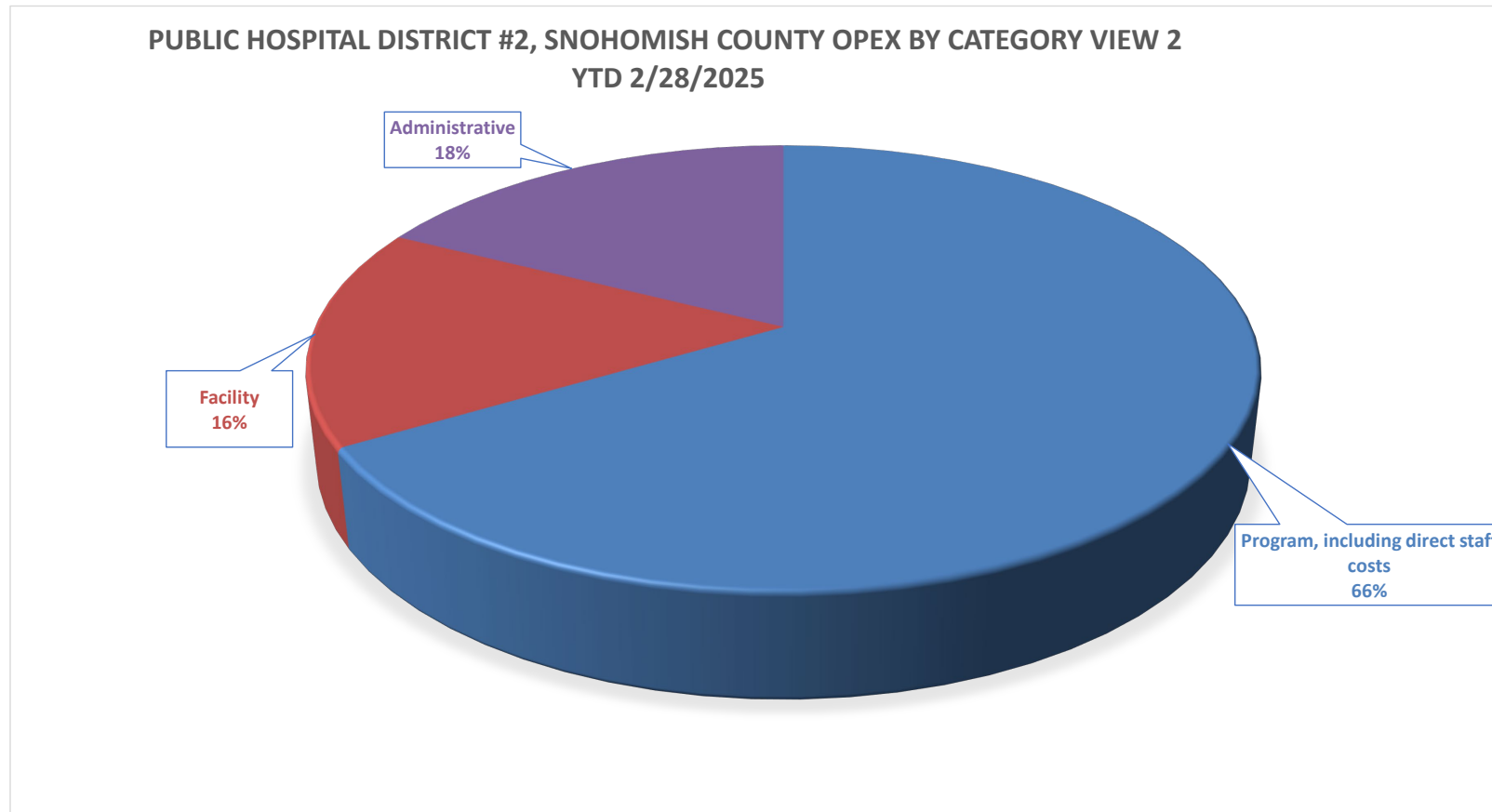
**Professional Services** include Legal, Accounting and Audit, Investment Management, HR Services, IT Services, Property Management & Real Estate Appraisals Special Consulting-Thomas (Hospital), Strategic Planning, Hospital Study Costs and Project Management of Study

**Program Costs** in this illustration are award, contracted payments and internal program expenses only and do not include program staff costs (direct or indirect)

**All other Operating expenses include** Repairs and all property related maintenance expenses, utilities, insurances, business taxes, supplies, marketing, self insured L&I and other administrative costs.

**Salaries and Payroll Taxes, Personnel Benefits**-self explanatory

**Depreciation and Amortization** have been removed from this presentation



**View 2-Program with FTE, Property and Administrative Expenses, expressed as total of all expenses**

**Facility Expenses:** Utilities, Repairs, Maintenance, Insurance, Taxes, Property Management and Real Estate related costs, allocation of legal and certain other professional fees related to properties

**Program Costs:** All awards and internal program costs plus Salaries and Benefits for direct program staff only-currently 3.25 FTE  
This illustration includes allocation of direct staff only; does not include an allocation for indirect staff S&B, facilities, supplies or other costs that could be reasonably allocated to program expense. This would increase the program cost % by an additional 6%

**Depreciation and Amortization** have been removed from this presentation                      Would increase facility costs by 9%

**Administrative Costs:** Remaining staff salaries and benefits; supplies, marketing, non facility legal, investment services, accounting and other professional services and residual self Insured L&I costs

# PHD #2 Snohomish County-Verdant Health Commission

## Warrants

February 2025

	Type	Date	Num	Name	Amount	Memo
Ref	Warrants:					
	1002 - Wells Warrant Acct *2717					
1	Check	02/05/2025	16787	Division 10 Signs	42,516.35	A Kruger Refresh Sign & Permit-progress billing Jan Inv. #43262 IT Tech & Software Subscription 02/2025 Employee Health Insurance Accounting Services for Week ending 1.24.25 01/2025 - Legal Services 01/25 - Cooking Demo & Supplies 2025 Scout Program Award - Payment 2 of 12 (opts for check payment) Hospital Study-Project Management Feb IT Services & Software Subscriptions Legal Services 03/25 - 2024 Well Being Expo Event Balance 01/2025 - Board Special Meeting Consulting Services Hospital Study Professional Services through 12/2024 01/25 - Monthly Investment Advisory Service Fee Accounting Services for Week ending 1.31.25 Elevator Program Renewal 1/25 - Wells Fargo Credit Card Bill Payment Hospital Study Professional Services Billing-Subcontractors 1/2025 - Hood Cleaning Services 2025 Membership Renewal Acct. #xxxx80566965 Postage Accounting Services for Week ending 2.14.25 Parcel #00372600600504 - 2025 Property Tax-Allowed Fire Assessment only
2	Check	02/05/2025	16788	Dynamic Computing, Inc.	7,286.26	
3	Check	02/05/2025	16789	Health Care Authority (PEBB)	9,790.83	
4	Check	02/05/2025	16790	Robert Half	159.48	
5	Check	02/19/2025	16791	Aviva Kamm Law PLLC	21,780.00	
6	Check	02/19/2025	16792	Christine Goff	407.73	
7	Check	02/19/2025	16793	City of Lynnwood	14,792.00	
8	Check	02/19/2025	16794	Cushman Wakefield U.S. Inc.	11,900.00	
9	Check	02/19/2025	16795	Dynamic Computing, Inc.	4,536.53	
10	Check	02/19/2025	16796	Foster Garvey PC	15,775.00	
11	Check	02/19/2025	16797	Lynnwood Event Center	5,238.50	
12	Check	02/19/2025	16798	Margot Helphand	4,198.12	
13	Check	02/19/2025	16799	OAC Services, Inc.	90,452.00	
14	Check	02/19/2025	16800	Payden & Rygel	10,071.00	
15	Check	02/19/2025	16801	Robert Half	119.61	
16	Check	02/19/2025	16802	WA State Dept of L&I - Elevator Program	365.40	
17	Check	02/19/2025	16803	Wells Fargo	6,547.49	
18	Check	02/27/2025	16804	OAC Services, Inc.	14,487.40	
19	Check	02/27/2025	16805	Performance Systems Integration LLC	1,009.79	
20	Check	02/27/2025	16806	Philanthropy Northwest	750.00	
21	Check	02/27/2025	16807	Quadient Finance USA Inc.	198.53	
22	Check	02/27/2025	16808	Robert Half	451.86	
23	Check	02/27/2025	16809	Snohomish County Treasurer	449.76	
24	Total - Wells Fargo Warrant Acct *2717				263,283.64	A
25	1004 - Wells Property Mgmt Acct *7265					
26	Total - Wells Fargo Property Management Acct *7265				0.00	B refer to Trust Account
27	1005 - PHD#2 Umpqua -Property Mgmt Trust Acct *1792					
28	Check	02/12/2025	T125 a	Armstrong Services	1,520.00	C 2/1/25 Inv. #13753 WC Janitorial Services 2/1/25 Inv. #13727 Kruger Janitorial Services 2/1/25 BB Inv. #13768 Kruger Service Acct. #933676367 2/25 Verdant Internet Services Acct. #905447969 2/25 Verdant Internet Services Acct # 8498310221378586 2/25 Verdant Internet Services 2/4/25 Inv. #115412 - Value Village Property Maintenance 2/4/25 Inv. #115431 Verdant Property Maintenance 2/4/25 Inv. #115431 Kruger Property Maintenance 1/27/25 Inv. #43093 Verdant Monthly Landscape Maintenance 2/1/25 Inv. #1581504 Monthly AES Monitoring 2/1/25 Inv. #1581505 Monthly Fire Alarm Monitoring Kruger Refresh Inv. #22 (Axiom Inv. #60172-11) Management Fee 1/31/25 Inv. Verdant-0125MF - Value Village 1/31/25 Inv. Verdant-0125MF - Verdant
29	Check	02/12/2025	T125 b	Armstrong Services	10,747.00	
30	Check	02/12/2025	T125 c	Armstrong Services	172.18	
31	Check	02/12/2025	T127 a	Comcast - Acct # 933676367	774.18	
32	Check	02/12/2025	T127 b	Comcast - Acct # 905447969	591.51	
33	Check	02/12/2025	T126	Comcast - Acct # 8498310221378586	411.68	
34	Check	02/12/2025	T128 a	Commercial Property Maintenance, Inc.	119.34	
35	Check	02/12/2025	T128 b	Commercial Property Maintenance, Inc.	268.76	
36	Check	02/12/2025	T128 c	Commercial Property Maintenance, Inc.	1,905.72	
37	Check	02/12/2025	T129	Consolidated Landscape Maintenance, Inc.	476.69	
38	Check	02/12/2025	T130 a	Guardian Security Systems, Inc.	55.25	
39	Check	02/12/2025	T130 b	Guardian Security Systems, Inc.	117.68	
40	Check	02/12/2025	T131 a	JSH Properties Inc	5,812.68	
41	Check	02/12/2025	T131 b	JSH Properties Inc	800.00	
42	Check	02/12/2025	T131 c	JSH Properties Inc	1,000.00	

1005 - PHD#2 Umpqua Trust Acct. \*1792-Continued

**PHD #2 Snohomish County-Verdant Health Commission**

**Warrants**

**February 2025**

Type	Date	Num	Name	Amount	Memo
43 Check	02/12/2025	T131 d	JSH Properties Inc	6,120.08	C 1/31/25 Inv. Verdant-0125MF - Kruger Property Management
44 Check	02/12/2025	T132	McKinstry Co., LLC	564.40	1/29/25 Inv. #10275208 Verdant HVAC Diagnose/Repairs
45 Check	02/12/2025	T133 a	Pacific Facility Services	4,552.60	1/24-1/28/25 Inv. #WO3251 Kruger Snow & Ice Removal Services
46 Check	02/12/2025	T133 b	Pacific Facility Services	2,897.72	1/24-1/28/25 Inv. #WO3252 Verdant Snow & Ice Removal Services
47 Check	02/12/2025	T134 a	Property Maintenance Com/Res	1,105.00	2/1/25 - Inv. #JSH-OVV 022825.1 Value Village Security Services
48 Check	02/12/2025	T134 b	Property Maintenance Com/Res	1,102.00	2/1/25 - Inv. #JSH-VT 022825.1 Verdant Security Services
49 Check	02/12/2025	T135	ReCor Door LLC	335.00	11/13/24 Inv. #2952 Kruger Lock & Keys
50 Check	02/12/2025	T136	Republic Services	2,926.78	01/2025 Kruger Trash/Recycle Services
51 Check	02/12/2025	T137 a	Schindler Elevator Corporation	1,068.71	1/23/25 Inv. #7154096733 Emergency Call Service (Verdant)
52 Check	02/12/2025	T137 b	Schindler Elevator Corporation	2,134.44	1/23/25 Inv. #7154097004 Emergency Call Service (Verdant)
53 Check	02/12/2025	T137 c	Schindler Elevator Corporation	389.77	2/1/25 Inv. #8106806773 Verdant Elevator Maintenance
54 Check	02/12/2025	T138 a	Snohomish County PUD	651.63	12/28/24-1/28/25 Value Village Electricity
55 Check	02/12/2025	T138 b	Snohomish County PUD	10,331.71	12/28/24-1/28/25 Kruger Electricity
56 Check	02/12/2025	T139	Allied Universal Security Services	9,883.95	1/17-1/30/25 Inv. #16687713 Kruger Security Services
57 Check	02/12/2025	T140 a	Waste Management	188.32	01/25 Inv. xxxx2677-8 Verdant Recycle/Yard Services
58 Check	02/12/2025	T140 b	Waste Management	684.01	01/25 Inv. xxxx2677-6 Verdant Trash/Recycle Services
59 Check	02/18/2025	T141	Aardvark Services Corp.	106.42	2/15/25 Inv. #244683 Kruger Sweeping Services
60 Check	02/18/2025	T142 a	Camden Gardens, Inc.	753.64	2/1/25 Inv. #39899 Seasonal Color Maintenance
61 Check	02/18/2025	T142 b	Camden Gardens, Inc.	2,506.58	2/1/25 - Inv. #39900 Monthly Exterior Maintenance (Kruger)
62 Check	02/18/2025	T142 c	Camden Gardens, Inc.	222.37	2/1/25 Inv. #39898 Interior Landscaping Maintenance (Kruger)
63 Check	02/18/2025	T143 a	Commercial Property Maintenance, Inc.	149.18	2/11/25 Inv. #115462 Checked building (Value Village)
64 Check	02/18/2025	T143 b	Commercial Property Maintenance, Inc.	268.76	2/11/25 Inv. #115461 Checked lighting/plumbing/faucets (Verdant)
65 Check	02/18/2025	T143 c	Commercial Property Maintenance, Inc.	1,805.22	2/11/25 Inv. #115460 Checked/Repaired Plumbing/Lighting (Kruger)
66 Check	02/18/2025	T144	Guardian Security Systems, Inc.	865.00	2/11/25 Inv. #1583035 Verdant Smoke Sensitivity Testing
67 Check	02/18/2025	T145	JPC Architects	9,184.51	1/31/25 Inv. #55448 Kruger Refresh Construction Review & Support
68 Check	02/18/2025	T146 a	McKinstry Co., LLC	580.08	2/12/25 Inv. #10277314 HVAC Diagnose and Repair
69 Check	02/18/2025	T146 b	McKinstry Co., LLC	1,688.45	2/13/25 BB Inv. #10277370 Ste 120 HVAC Repair
70 Check	02/18/2025	T147 a	Pacific Facility Services	3,517.08	2/13/25 Inv. #WO-3342 Snow & Ice Removal (Verdant)
71 Check	02/18/2025	T147 b	Pacific Facility Services	15,282.15	2/13/25 Inv. #WO-3338 Snow & Ice Removal (Kruger)
72 Check	02/18/2025	T148 a	Professional Service Industries Inc	1,520.00	1/28/25 Inv. #00962922 Kruger Renovation Inspection
73 Check	02/18/2025	T148 b	Professional Service Industries Inc	2,450.00	12/23/24 Inv. #00959345 Kruger Renovation Inspection
74 Check	02/18/2025	T149	Schindler Elevator Corporation	434.70	2/5/25 Inv. #7154106085 - Elevator Repair
75 Check	02/18/2025	T150	TK Elevator Corportion	709.29	2/12/25 Inv. #5002721324 Elevator Phone Monitoring (Kruger)
76 Check	02/18/2025	T151	Allied Universal Security Services	9,272.64	1/3/25-2/13/25 Kruger Security Services
77 Check	02/18/2025	T152	Zipty Fiber	154.71	#1119145-0225 2/7/25 -3/6/25 Phone (Kruger)
78 Check	02/18/2025	T153	Zipty Fiber	128.73	0703965-0225 2/7/25 -3/6/25 Phone (Kruger)
79 Check	02/18/2025	T154	Zipty Fiber	69.85	0106035-0225 2/7/25 -3/6/25 Phone (Kruger)
80 Check	02/20/2025	ACH	Umpqua Bank	41.41	Service Charge
81 Check	02/27/2025	T155	Armstrong Services	999.65	2/18/25 Inv. #13803 Verdant Floor Maintenance
82 Check	02/27/2025	T156	City of Edmonds - Utilities	1,268.27	12/19/24 - 2/19/25 Value Village Water/Sewer
83 Check	02/27/2025	T157 a	Columbia Roofing	3,259.75	1/16/25 Inv. #24310 Annual inspection and Roof Cleaning
84 Check	02/27/2025	T157 b	Columbia Roofing	1,576.28	1/16/25 Inv. #24311 Kruger Roof Check for Water Leak
85 Check	02/27/2025	T158 a	Commercial Property Maintenance, Inc.	238.68	2/13/25 Inv. #115546 Checked lighting/plumbing/Graffiti at Kruger
86 Check	02/27/2025	T158 b	Commercial Property Maintenance, Inc.	268.76	2/12/25 Inv. #115547 Checked Lighting/Plumbing at Verdant
87 Check	02/27/2025	T158 c	Commercial Property Maintenance, Inc.	119.34	2/14/25 Inv. #115548 Checked Graffiti/Trash Pickup at Value Village
88 Check	02/27/2025	T159	McKinstry Co., LLC	4,041.81	C 2/25/25 Inv. #10278192 Kruger Preventative Maintenance (Dec. 24 - Feb. 25)

1005 · PHD#2 Umpqua Trust Acct. \*1792-Continued

# PHD #2 Snohomish County-Verdant Health Commission

## Warrants

February 2025

	Type	Date	Num	Name	Amount	Memo
89	Check	02/27/2025	T160	National Construction Rentals, Inc	219.19	C 2/13/25 Inv. #7733610 Temporay Panels at Value Village
90	Check	02/27/2025	T161 a	Pacific Facility Services	2,079.28	2/9 - 2/12/25 WO#3460 Snow Removal at Verdant
91	Check	02/27/2025	T161 b	Pacific Facility Services	3,668.60	2/9 - 2/12/25 WO#3452 Snow Removal at Kruger
92	Check	02/27/2025	T162	Property Maintenance Com/Res	881.60	2/24/25 Inv. #JSH.VT022825.1 Security Services at Verdant
93	Check	02/27/2025	T163	Puget Sound Energy	704.90	1/22-2/20/25 Utility Services at Value Village
94	Check	02/27/2025	T164	RDH Building Science Inc	9,157.50	02/11/25 Inv. #61357 Kruger Targeted Envelope Consulting
95	Check	02/27/2025	T165 a	Schindler Elevator Corporation	5,335.34	2/7/25 Inv. #7100592361 Selector Board Replacement at Verdant
96	Check	02/27/2025	T165 b	Schindler Elevator Corporation	1,675.85	2/7/25 Inv. #7100592361 Replacing/Troubleshooting Selector Board at Verdant
97	Check	02/27/2025	T166	Snohomish County PUD	1,673.95	1/23 - 2/22/25 Verdant Electricity
98	Check	02/27/2025	T167	Western Exterminator Company	290.65	2/19/25 Inv. #73978582 Kruger Pest Control
<b>Total - PHD#2 Umpqua Trust Acct *1792</b>					<b>158,878.96</b>	<b>C</b>
99	<b>1003 - Wells Fargo Work Comp Acct *2725</b>				0.00	<b>D</b>
100						
101	<b>Total - Wells Fargo Work Comp Acct</b>				<b>0.00</b>	
102	<b>Total Warrants February 2025</b>				<b>422,162.60</b>	<b>A-D</b>

**PHD #2 Snohomish County-Verdant Health Commission**  
**Electronic Disbursements February 2025**

Ref	Type	Date	Num	Name	Amount	Memo
1	<b>Wells Fargo Operating Acct *2709</b>					
2	<b>Electronic Payments-A/P</b>					
3	ACH	02/03/2025	EC2709 1	Canon Financial Services, Inc.	615.16	E 1/27/25 Invoice for Contract #852451-1
4	ACH	02/03/2025	ACH 2801	AmeriFlex Business Solutions	46.04	1/31/25 Inv. #4615181 EE FSA Claims
5	ACH	02/03/2025	ACH 2802	WA State Department of Revenue	12,543.74	Q4 2024 Leasehold Tax Return
6	ACH	02/04/2025	ACH 2803	AmeriFlex Business Solutions	100.00	1/27/25 Inv. #810644 Admin Fee
7	ACH	02/05/2025	ACH 2804	Principal Life Insurance Co.	178.22	1019549-10001, STD, LTD, Life & ADD Premium
8	ACH	02/05/2025	ACH 2805	Paychex	11,176.95	PPE 2.1.25 Ck Date 2.6.25 Payroll Taxes
9	ACH	02/05/2025	ACH 2806	Paychex	31,773.79	PPE 2.1.25 Ck Date 2.6.25 Net Payroll
10	ACH	02/06/2025	ACH 2807	Paychex	218.66	PPE 2.1.25 Ck Date 2.6.25 Payroll Service Fee
11	ACH	02/11/2025	ACH 2808	WA State Dept of Labor & Industries	2,911.36	Claim #SB12084 2024 L&I Self insured pension adjustment
12	ACH	02/11/2025	ACH 2809	Wells Fargo	1,520.49	Client Analysis Service Charge--(offset by earnings on account)
13	ACH	02/13/2025	ACH 2814	Corebridge	2,283.36	PPE 2.1.25 Ck Date 2.6.25 ER Contribution
14	ACH	02/13/2025	ACH 2815	Corebridge	3,212.99	PPE 2.1.25 Ck Date 2.6.25 EE Contribution
15	ACH	02/13/2025	ACH 2816	Paychex	50.00	Monthly Payroll Admin Fee
16	ACH	02/19/2025	ACH 2860	AmeriFlex Business Solutions	23.00	2/8/25 Inv. #INV825017 Monthly Admin Fee
17	ACH	02/19/2025	ACH 2861	AmeriFlex Business Solutions	62.30	02/14/25 Inv. #4626894 EE FSA Claims
18	ACH	02/19/2025	ACH 2862	Paychex	11,555.21	PPE 2.15.25 Ck Date 2.20.25 Payroll Taxes
19	ACH	02/19/2025	ACH 2863	Paychex	33,165.45	PPE 2.15.25 Ck Date 2.20.25 Net Payroll
20	ACH	02/20/2025	ACH 2864	Paychex	137.70	02/05/25 Inv. #8418811 Payroll Admin Fee
21	ACH	02/20/2025	ACH 2865	Paychex	218.66	PPE 2.15.25 CK Date 2.20.25 Payroll Service Fee
22	ACH	02/21/2025	ACH 2866	US Bank	229,157.33	02.25 - Monthly Reserve
23	ACH	02/25/2025	ACH 2867	Corebridge	2,308.96	PPE 2/15/25 Ck Date 2/20/25 ER Match
24	ACH	02/25/2025	ACH 2868	Corebridge	3,212.99	PPE 2/15/25 Ck Date 2/20/25 EE Contribution
25	ACH	02/26/2025	ACH 2869	WA State Department of Revenue	812.85	01/25 - Hospital B&O Tax Payment
26	ACH	02/12/2025	ACH10081728	Anna Tarkowska McCleary	8,025.00	1.31.25 Inv. #25-01 Kruger Refresh CIP Management
27	ACH	02/12/2025	ACH10081753	Turner HR Services, Inc.	1,750.00	1.31.25 Inv. #3044 HR & Strategic Planning Services
28	ACH	02/12/2025	ACH10081918	Courageous You PLLC	400.00	Inv. #3048, #3061 and #3069 Payment
29	ACH	02/12/2025	ACH25008481	Canon Financial Services, Inc.	180.28	2/25 Invoice #38354499 for Contract #912953-1
30	<b>Total February 25 Electronic AP Payments</b>				<b>369,387.25</b>	<b>E</b>
31	<b>Electronic Payments-Monthly Awards</b>					
32	ACH	02/15/2025	ACH Grn2817	Boys & Girls Club of Sno County	8,330.00	F A628 - BGCSC Behavioral Health Uplift Initiative
33	ACH	02/15/2025	ACH Grn2818	Center for Human Services	29,155.00	A626 - School Based Youth Counseling Services
34	ACH	02/15/2025	ACH Grn2819	Child Advocacy Center of Snohomish County	4,165.00	A638 - Child Advocacy Center Services: General Operations
35	ACH	02/15/2025	ACH Grn2820	ChildStrive	14,578.00	A646 - ChildStrive Nurse Family Partnership
36	ACH	02/15/2025	ACH Grn2822	Community Health Center of Sno County	8,747.00	A627 - MLT SBHC Behavioral Health Expansion
37	ACH	02/15/2025	ACH Grn2823	Community Health Center of Sno County	10,058.00	A630 - Uninsured Dental Program
38	ACH	02/15/2025	ACH Grn2824	CHW Coalition for Migrants & Refugees	2,083.00	A664 - Overcoming Mental Health Disparities in LGBTQ+ populations
39	ACH	02/15/2025	ACH Grn2825	Concern for Neighbors Food Bank	2,916.00	A633 - Nutritional Food and Dairy Supplement
40	ACH	02/15/2025	ACH Grn2826	Domestic Violence Services Sno Co	15,744.00	A663 - DV Supportive Services Project
41	ACH	02/15/2025	ACH Grn2827	Edmonds Food Bank	13,221.00	A639 - Bridging Gaps: Nutrition for Unique Demographics
42	ACH	02/15/2025	ACH Grn2828	Edmonds School District	6,685.00	A645 - ESD School Based Health Centers
43	ACH	02/15/2025	ACH Grn2829	Edmonds School District	61,309.00	A667 - Family Resource Advocates
44	ACH	02/15/2025	ACH Grn2830	Edmonds Senior Center	10,460.00	A649 - Enhancing Health and Wellness Program
45	ACH	02/15/2025	ACH Grn2831	Evergreen Recovery Centers	12,328.00	A660 - Holistic Care for Lynnwood Detox Patients
46	ACH	02/15/2025	ACH Grn2832	Foundation for Edmonds School District	11,662.00	F A641 - Whole person support in S. Snohomish County

continued

**PHD #2 Snohomish County-Verdant Health Commission  
Electronic Disbursements February 2025**

Ref	Type	Date	Num	Name	Amount	Memo
<b>Wells Fargo Operating-Electronic Payments (Awards) Continued</b>						
47	ACH	02/15/2025	ACH Grn2833	Homage Senior Services	17,826.00	F A640 - Homage South County Nutrition Programs
48	ACH	02/15/2025	ACH Grn2834	Jean Kim Foundation	23,657.00	A652 - Hygiene Center & Health Access
49	ACH	02/15/2025	ACH Grn2835	Korean Community Service Center	6,664.00	A658 - Mind, Body, and Soul for Korean Americans
50	ACH	02/15/2025	ACH Grn2836	Korean Women's Association	8,330.00	A648 - Immigrant and Refugee Holistic Health Program
51	ACH	02/15/2025	ACH Grn2837	Lahai Health	58,143.00	A631 - Dental, Medical, and Counseling Healthcare
52	ACH	02/15/2025	ACH Grn2838	Latino Educational Training Institute	9,996.00	A642 - LETI Health and Family Wellness Program
53	ACH	02/15/2025	ACH Grn2839	Lynnwood Food Bank	8,005.00	A634 - Focus on Nutrition & Culture 2025
54	ACH	02/15/2025	ACH Grn2840	Medical Teams International	11,713.00	A653 - Care & Connect
55	ACH	02/15/2025	ACH Grn2841	Millenia Ministries	10,829.00	A635 - Mobile Manna Food Sufficiency
56	ACH	02/15/2025	ACH Grn2842	NAMI Washington	1,666.00	A668 - NAMI Sno-Isle Programs
57	ACH	02/15/2025	ACH Grn2843	Northwest Neighbors Network	2,083.00	A659 - Senior Mental Health and Medical Transportation
58	ACH	02/15/2025	ACH Grn2844	Oceania Northwest	833.00	A651 - Oceania Village Initiative
59	ACH	02/15/2025	ACH Grn2845	Pacific Northwest Veteran Assistance Prog	417.00	A665 - Operation Art to Heal
60	ACH	02/15/2025	ACH Grn2846	Parent Trust for WA Children	2,796.00	A629 - 1st 5 Yrs: Mental Health/Parenting Support for S. Sno Co. Families
61	ACH	02/15/2025	ACH Grn2847	Prescription Drug Assistance Foundation	4,165.00	A650 - Prescription Drug Assistance Network Western Washington
62	ACH	02/15/2025	ACH Grn2848	Program for Early Parent Support	2,916.00	A662 - PEPS: Reducing Parental Isolation, Promoting Well-being
63	ACH	02/15/2025	ACH Grn2849	Project Access Northwest	7,497.00	A647 - Specialty Care Coordination
64	ACH	02/15/2025	ACH Grn2850	Project Girl Mentoring Program	6,973.00	A657 - Immersion Lab: Connections
65	ACH	02/15/2025	ACH Grn2851	Sound Pathways	10,413.00	A666 - Harm Reduction Center
66	ACH	02/15/2025	ACH Grn2852	South County Fire	41,502.00	A632 - Community Resource Paramedic Program
67	ACH	02/15/2025	ACH Grn2853	St. Pius X Church	833.00	A644 - Mercy House
68	ACH	02/15/2025	ACH Grn2854	Support 7	2,832.00	A655 - Improving Mental Wellbeing through Crisis Care
69	ACH	02/15/2025	ACH Grn2855	The Access Project	5,581.00	A637 - South County 2025
70	ACH	02/15/2025	ACH Grn2856	The Clearwater School	6,664.00	A661 - Mi Vida Importa: Nourish mi Familia
71	ACH	02/15/2025	ACH Grn2857	The Hand Up Project	12,912.00	A656 - The Highway 99 Hallmark of Hope ("99 HH")
72	ACH	02/15/2025	ACH Grn2858	Washington West African Center - WAWAC	3,749.00	A654 - YEAR 2 - EXTENDED DROP-IN CENTER - Mental Health/Food Security
73	ACH	02/15/2025	ACH Grn2859	YWCA of Seattle, King and Sno Co	4,582.00	A643 - YWCA-Health Care Access Services
74	<b>Total February 25 Electronic Award Payments</b>				<b>485,018.00</b>	<b>F</b>
75	<b>Total - Electronic Payments Operating Acct *2709</b>				<b>854,405.25</b>	<b>E/F</b>
76	<b>Wells Fargo Property Acct *7265</b>					
77	ACH	02/03/2024	ACHPY994819	Axiom Northwest Construction	184,432.46	January 2025 progress billing ACH cleared in February
78	<b>Total - ACH Wells Fargo Property Acct *7265</b>				<b>184,432.46</b>	<b>G</b>
79	<b>Summary-</b>				<b>Amount</b>	<b>Ref</b>
80	Warrants-All Accounts				422,162.60	<b>A-D</b>
81	Electronic Disbursements-Acct 2709				854,405.25	<b>E-F</b>
82	Electronic Disbursements-Acct 7265				184,432.46	<b>G</b>
83	<b>Total Disbursements February 2025</b>				<b>1,461,000.31</b>	<b>A-F</b>

# PUBLIC HOSPITAL DISTRICT #2 OF SNOHOMISH COUNTY

## DBA VERDANT HEALTH COMMISSION

### WARRANT AND ELECTRONIC DISBURSEMENT APPROVAL- FEBRUARY 2025

WE, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish, County, Washington do hereby certify that the merchandise or services hereinafter specified in the supporting schedules referenced A-C and D-F have been received and the Warrant Numbers and Electronic Transactions detailed herein have been issued in the payment amounts as follows:

Type	Account	By	Date	Check or Electronic #	Total	Reference
Warrants	2717-Warrant	Verdant	2/1/2025-2/28/2025	16787 - 16809	263,283.64	A
Warrants	7265-WF Property Management	JSH	2/1/2025-2/28/2025		-	B
Warrants	1792-Property Management Trust Acct.	JSH	2/1/2025-2/28/2025	T125 - T167	158,878.96	C
Warrants	2725-Workers Comp	Eberle Vivian	2/1/2025-2/28/2025	0	-	D
				<b>Subtotal Warrants</b>	<b>422,162.60</b>	<b>A-D</b>
Electronic	2709-Operating	Verdant	2/1/2025-2/28/2025	ACH EC2709 1 ACH 2801 - ACH2869 ACH10081728 - ACH25008481	854,405.25	E
Electronic	7265-Property	Verdant	2/1/2025-2/28/2025	ACHPY994819	184,432.46	F
				<b>Subtotal Electronic</b>	<b>1,038,837.71</b>	<b>E-F</b>
				<b>Total Disbursements</b>	<b>1,461,000.31</b>	<b>A-F</b>

These warrants and electronic disbursements are hereby approved.

Attest:

\_\_\_\_\_  
Riene Simpson-CPA, Director of Finance  
District Auditor

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner



PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

RESOLUTION NO. **2025-01**

A RESOLUTION of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), determining certain personal property to be surplus and no longer required for public hospital district purposes of the District and authorizing the superintendent and such District personnel as the superintendent may designate to sell all or any part of such property on a negotiated basis.

WHEREAS, certain personal property of the District is no longer required for District purposes and the Commission wishes to dispose of such property in a lawful manner as promptly as reasonably possible; NOW, THEREFORE,

BE IT RESOLVED BY THE COMMISSION OF PUBLIC HOSPITAL DISTRICT NO. 2, SNOHOMISH COUNTY, WASHINGTON, as follows:

Section 1. It is hereby found, determined, and declared that the personal property identified on **Exhibit A** hereto (the “Surplus Property”) is no longer required for public hospital district purposes and such property therefore is surplus. It is further found and declared to be in the best interest of the District that the Surplus Property be disposed of promptly as hereinafter provided.

Section 2. The superintendent and such District personnel as the superintendent may designate are hereby authorized and directed to sell the Surplus Property on a negotiated basis on the most favorable terms they deem obtainable.

ADOPTED AND APPROVED by the Commission of Public Hospital District No. 2, Snohomish County, Washington, at a regular open public meeting thereof this **26<sup>th</sup> day of March , 2025**, the following Commissioners being present and voting.

President and Commissioner

Commissioner

Commissioner

Commissioner

Secretary and Commissioner

#### CERTIFICATION

I, the undersigned, Secretary of the Commission of Public Hospital District No. 2, Snohomish County, Washington (the “District”), hereby certify as follows:

1. The attached copy of **Resolution No. 2025-01** (the “Resolution”) is a full, true and correct copy of a resolution duly adopted at a regular open public meeting of the Commission of the District held on **March 26, 2025** as that resolution appears on the minute book of the District; and

2. A quorum of the members of the Commission was present throughout the meeting and a majority of those members present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this **26<sup>th</sup> day of March 2025**.

PUBLIC HOSPITAL DISTRICT NO. 2  
SNOHOMISH COUNTY, WASHINGTON

Secretary of the Commission

**Swedish Edmonds  
Disposition of District Assets**

Date:                    March 7, 2025

To:                    Public Hospital District #2 of Snohomish County  
Verdant Health Commission  
Attn: Finance

RE:                    Request disposition of asset

**Asset Description:**

NUM	DEPT	DESCRIP	SERIALNUM	PO	QTY	ACQDT	COST
5606301	7140	DIGITAL MOBILE C-ARM	89-3126		01	10/1/2005	152,060.18
8910601	8630	PHOTOGRAPHY EQUIPMENT	S/N-210970300365		01	11/1/2008	2,072.46
9100701	8630	PHOTO POINTE SOLUTION V7.1	6926022025		01	3/1/2009	2,139.89
9100901	8630	PHOTOGRAPHY LIGHTING EQUIP	OPTECHS DIGITAL		01	3/1/2009	1,379.94
Total Cost basis							157,652.47

Submitted by:                    Lori Wise, Director of Finance

Section 4.9 Major Decisions. Except for the Major Decisions in section 4.9, Swedish may make all decisions regarding operation of the hospital and other leased Assets (a) Disposition of any of the District assets, including without limitation and all equipment, fixtures, trade fixtures and other assets in or on the leased real property

Date		Description of	Quantity	Serial /	Physical	Physical Location	Dispositio	Swedish	District	Notes
Submitted	Submitted by	Equipment/Item (color/size)	Disposed	Number	Condition	Equipment Item	Recommended	Asset Ref	Asset Ref	
3/1/2025	Ryan Church	GE 9800 C-Arm and printer	1		End of Life	Radiology dept	End of Life		D.25.2	same assets
										same assets



Date		Description of		Serial / Asset		Physical Location	Disposition Action	Swedish	District	
Submitted	Submitted by	Equipment/Item (color/size)	Quantity Disposed	Number	Physical Condition	Equipment Item	Recommended	Asset Ref	Asset Ref	Notes
2.1.22	Jacob Lopilato	Verdant Photo equipment	3		End of life	large shell space	discard			same submission
									D.25.3	
									D.25.4	same submission
									D.25.5	same submission

**VIDEO CAMERA AND LENSES**



**TO: FINANCE COMMITTEE**  
**FROM: KARA TURNER, TURNER HR SERVICES, INC.**  
**DATE: MARCH 14, 2025**  
**SUBJECT: EMPLOYEE HANDBOOK UPDATES**

## **BACKGROUND**

Over the last several years, I have recommended revisions to Verdant's existing personnel policies and procedures in the Employee Handbook. In 2024, staff and I worked together to update the entire Employee Handbook including reorganizing the policy categories, fully replacing some policies, adding new policies and editing some existing policies to reflect current practice.

Below you will find a summary of the most significant changes to the Employee Handbook. *Please note that these edits reflect policy and practice changes and do not have a fiscal impact, other than the update to the designated holiday schedule (Policy 7.01) which was presented and approved by the Board.*

## **SIGNIFICANT POLICY CHANGE SUMMARY**

Policies were reorganized into the following sections: Introduction, Employment, General Policies, Standards of Conduct, Work Hours & Compensation, Employee Benefits, Paid Time Off & Leaves, Performance Management, Concern Resolution & Discipline, and Safety & Security

***Employment Section:*** updated language was added to EEO, ADA, Orientation Period, Hiring Practices, Employment of Relatives, Employment Inquiries, Remote Work and Separation

***General Section:*** updated language added to Anti-Discrimination & Unlawful Harassment, Violence-Free Workplace, and Drug-Free Workplace

***Work Hours & Compensation Section:*** updated language to Timekeeping & Accuracy of Payroll, Exempt & Non-Exempt Employees, Credit Card Use, and Verdant's Board approved Compensation policies were added

***Employee Benefits Section:*** updated language to Short & Long Term Disability, Retirement Plan, Other Benefits, and Professional Development

***Paid Time Off & Leave Section:*** Board approved changes to Designated Holidays added, added language to Washington Paid Family & Medical Leave, Military Leave & Military Spousal Leave

***Performance Management Section:*** updated language added to Performance Standards, Orientation Review Period, and Performance Improvement Plan

***Safety & Security Section:*** updated language added to On-The-Job Injury or Illness